

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §

*Jim Craven, Mayor*  
*Bennie Cass, Council Member Place 1*  
*Suzanne de Leon, Council Member Place 2*

*Charles Matthies, Council Member Place 3*  
*Lamar Gillian, Council Member Place 4*  
*Bill Johnson, Council Member Place 5(Mayor Pro-Tem)*

## ***The City of Balcones Heights*** **REGULAR CITY COUNCIL MEETING**

### **AGENDA**

**NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, October 8, 2007 AT 6:00 P.M.**, IN THE JUSTICE CENTER, 2<sup>nd</sup> FLOOR, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:**

#### **CALL TO ORDER AND RECORDING OF QUORUM**

#### **INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

##### **Here are the words to the Texas pledge:**

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

#### ***PUBLIC COMMENT PERIOD***

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body *so long as that topic is not on the agenda for this meeting*. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no council action may take place and no council discussion or response is required to the speaker. A time limit of five minutes per speaker is permitted; the council may extend this time at their discretion.

#### **1. PRESENTATIONS and REPORTS:**

- a. Mayor Jim Craven will present certificates to two firefighters for their service in the rescue of an infant.
- b. Mayor Jim Craven will present a plaque to David Castro of the Public Works/Maintenance Department on his retirement after 30 years of service.
- c. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

## 2. CONSENT AGENDA ITEMS:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for the Special Meeting of September 5, 2007.
- b. Approval of minutes for the Regular Meeting of September 10, 2007.
- c. Approval of minutes for the Special Meeting of September 17, 2007.
- d. Approval of the September 2007 Check Register.
- e. Approval of Financial Report for month of September 2007.

## **BOARD AND COMMISSION APPOINTMENTS:**

### **PUBLIC HEARINGS:**

### **ACTION ITEMS:**

3. Consideration and **ACTION** to adopt an ordinance to incorporate Convention Visitors Bureau By-Laws. (Nastasi)
4. Consideration and **ACTION** to approve/disapprove an agreement with retired Fire Chief Ben Hoeffner to continue working with the city in the capacity as Fire Chief until the City has permanently filled the position.
5. Consideration and **ACTION** to approve/disapprove an amendment to the Professional Technical Services Agreement between American Traffic Solutions, Inc. and the City of Balcones Heights. (Garza)
6. Consideration and **ACTION** regarding selection of an architect for new fire station. (Matthies)
7. Consideration and **ACTION** to adopt an ordinance amending the Code Book of Ordinances Section 53.20 entitled Sanitary Sewer Service Account. (Mayor)
8. Consideration and **ACTION** to amend 2007-08 budget cash asset surplus from sewer fund to capital fund.
9. Consideration and **ACTION** to adopt an ordinance amending Code Book of Ordinance Chapter 90: Animal. (Mayor)
10. Consideration and **ACTION** to adopt an ordinance amending Personnel Info Policy (Mayor)
11. Discussion and Possible **ACTION** regarding plans to repair streets damaged by heavier than usual rains this year. (Gillian)

12. Consideration and **ACTION** to amend the budget and transfer approximately \$144,664.28 collected prior to September 1<sup>st</sup>, 2007 and move to capital fund.

13. Discussion and possible **ACTION** regarding post September 1, 2007 traffic-light fines accounting and use. (Gillian)

14. Consideration and **ACTION** regarding Texas Department of Transportation plans for restoration of property used to support the work on I.H. 10. (Gillian)

15. Discussion and possible **ACTION** regarding sale of lot adjacent to Macon Concrete property located at 116 Altgelt Ave. (Gillian)

16. Discussion and possible **ACTION** regarding EMS contract collections and city refund. (Gillian)

**WORKSHOP:**

**DISCUSSION ITEMS:**

**EXECUTIVE SESSION:**

17. Discussion pursuant to Section 551.071, of the Texas Government Code (Attorney/Client consultation) regarding the Balcones Heights Police Officers Association contract negotiations.

18. Discussion pursuant to Section 551.074 (Personnel Matters), of the Texas Government Code regarding Texas Municipal League claim in reference to Mr. Orts.

19. Discussion pursuant to Section 551.074 (Personnel Matters), of the Texas Government Code regarding applicant for Fire Chief.

20. Council may take possible **ACTION** regarding items discussed in executive session.

**ADJOURNMENT:**

**The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)**

City of Balcones Heights, Texas

By: \_\_\_\_\_  
DELIA FLORES – City Secretary, TRMC

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

**The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Avenue, Balcones Heights, Texas 78201**

**I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **October 5, 2007 at 5:00 P.M.**, and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.**

City of Balcones Heights, Texas

By: \_\_\_\_\_  
Delia Flores  
City Secretary, TRMC