

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §

*Jim Craven, Mayor*  
*Miguel C. Valverde, Council Member Place 1*  
*Suzanne de Leon, Council Member Place 2*

*Charles Matthies, Council Member Place 3*  
*Lamar Gillian, Council Member Place 4*  
*Bill Johnson, Council Member Place 5(Mayor Pro-Tem)*

## ***The City of Balcones Heights*** **REGULAR CITY COUNCIL MEETING**

### **AGENDA**

**NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, December 10, 2007 AT 6:00 P.M.**, IN THE JUSTICE CENTER, 2<sup>nd</sup> FLOOR, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:**

#### **CALL TO ORDER AND RECORDING OF QUORUM**

#### **INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

##### **Here are the words to the Texas pledge:**

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

#### ***PUBLIC COMMENT PERIOD***

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body *so long as that topic is not on the agenda for this meeting*. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no council action may take place and no council discussion or response is required to the speaker. A time limit of five minutes per speaker is permitted; the council may extend this time at their discretion.

#### **1. PRESENTATIONS and REPORTS:**

- a. Presentation of gift certificate to Benjamin F. Cass for his dedicated service as Council Member.
- b. Mayor Jim Craven will present a plaque to retired Captain Steve Meinecke of the Fire Department on his retirement after 20 years of service.
- c. Presentation of certificate of appreciation to Investigator Joyce Pena for outstanding service.
- d. Introduce new Code Enforcement Officer, Ron Meyers.

- e. Introduce new Fire Chief, Philip Prince.
- f. Convention & Visitors Bureau Report, including Norris Conference Center updates.  
(Nastasi)

## **2. CONSENT AGENDA ITEMS:**

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of October 8, 2007.
- b. Approval of minutes for Special Meeting of November 5, 2007.
- c. Approval of minutes for Special Meeting of November 20, 2007.
- d. Approval of the October 2007 Check Register.
- e. Approval of the November 2007 Check Register.
- f. Approval of Financial Report for month of October 2007.
- g. Approval of Financial Report for month of November 2007.
- h. Quarterly Investment Report ending September 30, 2007.

## **BOARD AND COMMISSION APPOINTMENTS:**

### **PUBLIC HEARINGS:**

3. Council will conduct a **PUBLIC HEARING** regarding a request to re-zone property located at 150 North Crossroads from “H” Business District and “I” Commercial District to “F” Retail District.

### **ACTION ITEMS:**

4. Consideration and **ACTION** to approve/disapprove Planning and Zoning Commission’s recommendation to re-zone property located at 150 North Crossroads from “H” Business District and “I” Commercial District to “F” Retail District.

5. Consideration and **ACTION** to adopt an ordinance for a standard form of agreement between the City of Balcones Heights and contractors for the provision of employee group insurance.

6. Consideration and **ACTION** to adopt an ordinance to contract for solid waste collections and disposal services within the city; granting an exclusive franchise for such services.

7. Consideration and **ACTION** for approval of contract for Architecture and Engineering design of proposed fire station.

8. Consideration and **ACTION** to enter agreement with Givler Engineering, Inc. on proposal to develop EPA/TCEQ Phase 2 Storm Water Application.

9. Consideration and **ACTION** regarding approval of contract for EMS services and authorization of city administrator to negotiate any changes.
10. Consideration and **ACTION** regarding Section 11.253 of the Texas Property Tax Code: Goods in Transit.
11. Consideration and **ACTION** regarding the Bexar Appraisal District 2007 Budget Surplus Appropriation.
12. Consideration and **ACTION** to declare property located at 213 Concord a public nuisance.
13. Consideration and **ACTION** to adopt an ordinance enacting and adopting S-13 Supplement to the Code of Ordinances.
14. Consideration and **ACTION** to enter into an agreement with Bexar County for a joint election. (Flores)
15. Consideration and **ACTION** regarding San Antonio Independent School District's nomination of Joseph P. Vaughn to serve on the Bexar Appraisal District Board of Directors.
16. Consideration and **ACTION** regarding the city's 2008 Calendar Year holiday schedule.
17. Consideration and **ACTION** regarding an application to apply for a business credit card.
18. Consideration and **ACTION** to adopt a resolution regarding the pledge agreement between the City of Balcones Heights and the Federal Reserve Bank of Boston and amending authorized representatives. (Miller)
19. Consideration and **ACTION** to adopt a resolution amending authorized representatives at Frost National Bank. (Miller)
20. Consideration and **ACTION** to adopt a resolution amending authorized representative at Texpool. (Miller)
21. Consideration and **ACTION** to adopt a resolution amending authorized representative at Lone Star Investment Pool. (Miller)

**WORKSHOP:**

**DISCUSSION ITEMS:**

22. Discussion regarding the city's contribution rate with the Texas Municipal Retirement System.

**EXECUTIVE SESSION:**

23. Discussion pursuant to Section 551.071, of the Texas Government Code (Attorney/Client consultation) regarding the Balcones Heights Police Officers Association contract negotiations.

24. Council may take possible **ACTION** on item discussed in executive session.

**ADJOURNMENT:**

The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

City of Balcones Heights, Texas

By: \_\_\_\_\_  
DELIA FLORES – City Secretary, TRMC

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Avenue, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **December 7, 2007 at 5:00 P.M.**, and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

By: \_\_\_\_\_  
Delia Flores  
City Secretary, TRMC