

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §

Suzanne de Leon, Mayor  
Miguel C. Valverde, Council Member Place 1  
Linda Pohl, Council Member Place 2

Charles Matthies, Council Member Place 3  
Lamar Gillian, Council Member Place 4  
Bill Johnson, Council Member Place 5(Mayor Pro-Tem)

## *The City of Balcones Heights* **REGULAR CITY COUNCIL MEETING**

### **AGENDA**

**NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, February 9, 2009 at 6:00 P.M.**, IN THE JUSTICE CENTER, 2<sup>nd</sup> FLOOR, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:**

#### **CALL TO ORDER AND RECORDING OF QUORUM**

#### **INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

**Here are the words to the Texas pledge:**

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

#### **CITIZENS TO BE HEARD:**

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body *so long as that topic is not on the agenda for this meeting*. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no council action may take place and no council discussion or response is required to the speaker. A time limit of five minutes per speaker is permitted; the council may extend this time at their discretion.

#### **1. PRESENTATIONS and REPORTS:**

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates.  
(Nastasi)
- b. Redevelopment Task Force update regarding progress of VIA and Bus Rapid Transit.  
(Mayor, Nastasi)

#### **2. CONSENT AGENDA ITEMS:**

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous

meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of January 12, 2009.
- b. Approval of the January 2009 Check Register.
- c. Approval of Financial Report for month of January 2009.

**BOARD AND COMMISSION APPOINTMENTS:**

**PUBLIC HEARINGS:**

3. City Council will conduct a **PUBLIC HEARING** to hear public comment regarding Council consideration of a 90 day Moratorium of Commercial and Multi-Family Development.

**ACTION ITEMS:**

4. First Reading of Ordinance issuing a Moratorium for 90 days on Commercial and Multi-Family Development and approving the required findings as required by State Law and setting date for Special Council meeting to conduct a Second Reading of Ordinance. (Slay)

5. Consideration and **POSSIBLE ACTION** regarding Terra Design Groups proposed Professional Services Agreement and related Scope of Services to work on the City's Master Plan and relative zoning ordinance. (Pate, Nastasi)

6. Consideration and **POSSIBLE ACTION** regarding a proposal to enter into a loan agreement and repayment schedule to borrow funds from the City's Hotel Occupancy Tax (HOT) for the purpose of funding master planning and zoning projects. (Pate)

7. Consideration and **ACTION** to authorize Officer Alan Langford to apply for Police Department grants excluding any grants requiring matching funds. (Langford)

8. Consideration and **ACTION** to adopt an ordinance regarding the establishment of a purchasing policy for the city.

9. Consideration and **ACTION** to approve a resolution ordering a General Election to be held jointly with Bexar County on Saturday, May 9, 2009.

**DISCUSSION:**

10. Discussion regarding the creating of a City run vehicle impound facility. (Stannard)

11. Discussion regarding 2008-2009 Fiscal Year projects.

**EXECUTIVE SESSION:**

12. Discussion pursuant to Section 551.074, Personnel Matters of the Texas Government Code, to consider City Administrator, Sean Pate's employee evaluation.

**RE-CONVENE IN OPEN SESSION:**

13. Council may take **ACTION** regarding discussion during Executive Session.

**ADJOURNMENT:**

The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

City of Balcones Heights, Texas

By: \_\_\_\_\_  
DELIA FLORES – City Secretary, TRMC

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Avenue, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **February 6, 2009 at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

By: \_\_\_\_\_  
Delia Flores  
City Secretary, TRMC