

THE STATE OF TEXAS §
CITY OF BALCONES HEIGHTS §
COUNTY OF BEXAR §

Suzanne de Leon, Mayor
Miguel C. Valverde, Council Member Place 1
Linda Pohl, Council Member Place 2

Charles Matthies, Mayor Pro Tem
Lamar Gillian, Council Member Place 4
Charles White, Council Member Place 5

The City of Balcones Heights
WORKSHOP AND REGULAR CITY COUNCIL MEETING

AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, August 8, 2011, AT 5:00 P.M.**, IN THE JUSTICE CENTER, 2nd FLOOR, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

CALL TO ORDER AND RECORDING OF QUORUM:

WORKSHOP: (5:00 P.M.)

Council will conduct a workshop on the proposed 2011-2012 annual operating budget and the required 2011 ad valorem tax rate.

REGULAR MEETING: (6:00 P.M.)

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no council action may take place and no council discussion or response is required to the speaker. A time limit of five minutes per speaker is permitted; the council may extend this time at their discretion.

1. PRESENTATIONS and REPORTS:

a. Council will receive update from Consultant Walter Serna.

- b. Council will receive update regarding zoning ordinance changes as recommended by Drenner & Golden Stuart Wolff.
- c. Council will receive update from the Chair of Planning and Zoning. (Slay)
- d. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)
- e. Police Department Report. (Dominguez)
- f. Fire Department Report. (Prince)
- g. Development Services Coordinator Report. (Cardenas)

2. **CONSENT AGENDA ITEMS:**

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of July 11, 2011.
- b. Approval of minutes for Special Workshop of July 27, 2011.
- c. Approval of the July 2011 Check Register.
- d. Approval of Financial Report for month of July 2011.

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

ACTION ITEMS:

- 3. Discuss and consider authorizing the issuance, sale and delivery of "City of Balcones Heights, Texas General Obligation Refunding Bonds, series 2011", securing the payment thereof by authorizing the levy of an annual ad valorem tax; approving and authorizing the execution of all instruments and procedures related thereto including a paying agent/registrar agreement and an investment letter; and declaring an effective date. (Griffin)
- 4. Consideration and **ACTION** to award bid for Concord Project. (Buckert/Lawhead)
- 5. Consideration and **ACTION** to approve a task force agreement between the SA District Office of Drug Enforcement Administration and the Balcones Heights Police Department. (Dominguez)
- 6. Consideration and **ACTION** to approve the sale of the traffic trailer to the City of Jourdanton Police Department. (Dominguez)

7. Consideration and **ACTION** regarding issuance of Request for Qualifications for the appointment of the City Engineer. (Buckert)

8. Consideration and **ACTION** to approve a Texas Municipal Retirement System City Portal Use Agreement. (Griffin)

9. City Council Members will take record vote to raise or not to raise ad valorem taxes above the lower of the calculated effective tax rate or roll-back rate. (Griffin)

10. Consideration and **ACTION** regarding air condition issue HVAC system and potential recourse/reimbursement from the prior contractor based upon services not provided and course of action. (Buckert)

11. Consideration and **ACTION** to amend the Personnel Policy manual to include a fraternization policy. (Buckert)

DISCUSSION ITEMS:

12. Discussion regarding City parks, their uses, needs, maintenance issues and budget (Valverde/White)

EXECUTIVE SESSION:

13. Discussion pursuant to Section 551.074 of the Texas Government Code (Personnel Matters) to discuss City Administrator's duties and responsibilities.

14. Discussion pursuant to Section 551.074 of the Texas Government Code (Personnel Matters).

RE-CONVENE IN OPEN SESSION:

ADJOURNMENT:

The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

City of Balcones Heights, Texas

**DELIA FLORES
City Secretary, TRMC**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **August 5, 2011 at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA FLORES
City Secretary, TRMC

I certify that the attached notice and agenda of items to be considered by the City Council were removed by me from the posting window at the Justice Center on the _____.