

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §

Suzanne de Leon, Mayor  
Miguel C. Valverde, Council Member Place 1  
Linda Pohl, Council Member Place 2

Charles Matthies, Mayor Pro Tem  
Lamar Gillian, Council Member Place 4  
Charles White, Council Member Place 5

**The City of Balcones Heights**  
**REGULAR CITY COUNCIL MEETING**

**AGENDA**

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, December 12, 2011, AT 6:00 P.M.**, IN THE JUSTICE CENTER, 2<sup>nd</sup> FLOOR, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

**CALL TO ORDER AND RECORDING OF QUORUM:**

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

**Here are the words to the Texas pledge:**

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

**PUBLIC COMMENT PERIOD**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of five minutes per speaker is permitted; the council may extend this time at their discretion.*

**1. PRESENTATIONS and REPORTS:**

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)
- b. Police Department Report. (Dominguez)
- c. Fire Department Report. (Prince)
- d. Presentation by Debra Dimando from US Small Business Administration to discuss SBA Programs and Services and how SBA can assist Balcones Heights small businesses.

community. (Mayor)

## **2. CONSENT AGENDA ITEMS:**

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for regular meeting of November 14, 2011.
- b. Approval of minutes for special/workshop of November 30, 2011.
- c. Approval of the November 2011 Check Register.
- d. Approval of Financial Report for month of November 2011.

## **BOARD AND COMMISSION APPOINTMENTS:**

## **PUBLIC HEARINGS:**

## **ACTION ITEMS:**

3. Consideration and possible **ACTION** to renew agreement with Waste Management. (Albert Perez)
4. Consideration and possible **ACTION** regarding Concord/change order for impound parking lot. (Roger Lawhead)
5. Consideration and possible **ACTION** to approve MS4 Storm Water Contract with Givler Engineering. (David Johnson)
6. Consideration and possible **ACTION** to approve agreement with Tri-Stem, Ltd to perform franchise fee and utility billing audit. (Griffin)
7. Consideration and possible **ACTION** to approve a policy on acceptance of checks to the city. (Griffin)
8. Consideration and possible **ACTION** to approve a 380 agreement between the City of Balcones Heights, Crossroads Mall Partners, LTD. and Crossroads Out Parcels, LTD. (Garza)

## **DISCUSSION ITEMS:**

9. Discussion on types of financial reports available. (Griffin)

## **EXECUTIVE SESSION:**

**RE-CONVENE IN OPEN SESSION:**

**ADJOURNMENT:**

The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

City of Balcones Heights, Texas

DELIA FLORES  
City Secretary, TRMC

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **December 9, 2011 at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA FLORES  
City Secretary, TRMC

I certify that the attached notice and agenda of items to be considered by the City Council were removed by me from the posting window at the Justice Center on the \_\_\_\_\_.