

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: July 14, 2008

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Miguel Valverde Linda Pohl
 Charles Matthies Lamar Gillian Bill Johnson

Members Absent: NONE

SIGN IN SHEET: Gary Martin Otto Moellering Beryl Jones
 Patrick Mayo Dean Nelson

CALL TO ORDER AND RECORDING OF QUORUM

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A AND TEXAS
FLAGS**

Councilwoman Linda Pohl gave the invocation and led the pledges.

CITIZENS TO BE HEARD:

There were no citizens signed up to be heard.

1. PRESENTATIONS and REPORTS:

- a. Presentation of plaque by Mayor de Leon to Richard Weil who served as Municipal Court Judge from October 1997 – June 2008.

Richard Weil was not able to attend. Mayor de Leon acknowledged him and read inscription on plaque to those present.

- b. A plaque will be presented by Mayor de Leon to Grace Lerma who retired June 30, 2008 after working as Police Secretary for 30 years.

Grace Lerma was not able to attend. Mayor de Leon acknowledged her and read inscription on plaque to those present.

- c. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Lorenzo Nastasi went over highlights of report.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of June 9, 2008.
- b. Approval of the June 2008 Check Register.
- c. Approval of Financial Report for month of June 2008.
- d. Investment Inventory Report, 2nd Qtr. 2008

MOTION: I make a motion we approve the consent agenda.

Motion by: Bill Johnson Second: Miguel C. Valverde 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** to appoint or re-appoint Citizens Street Repair Advisory Committee, Place Four, Six, Eight, and Ten. (Mayor)

Mayor's recommendation: Robert North – Place Eight

MOTION: So move

Motion by: Lamar Gillian Second: Charles Matthies 5/0/0 PASSED

PUBLIC HEARINGS:

4. Council will conduct a **PUBLIC HEARING** on the Balcones Heights Crime Control & Prevention District's proposed annual operating budget for the period of October 1, 2008 through September 30, 2009.

Public Hearing opened at 6:13 p.m.

City Administrator came up and went over the Crime Control & Prevention District's budget approved by the board.

Public Hearing closed at 6:19 p.m.

ACTION ITEMS:

5. City Council may take **ACTION** to adopt a Resolution approving the 2008/09 Balcones Heights Crime Control & Prevention District Budget.

MOTION: I make a motion we approve the budget. (with corrections noted)

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

6. Consideration and **ACTION** to appoint or re-appoint Municipal Court Prosecutor and to appoint an Alternate Municipal Court Judge. (Pate, Mayor)

Mayor de Leon recommended that we continue with the present prosecutor and monitor municipal court for six months.

Councilman Matthies agreed and asked that the Judge, Prosecutor, and City Administrator get together in regards to vocabulary and direction of municipal court.

MOTION: To table. (Prosecutor)

Motion by: Charles Matthies Second: Lamar Gillian 5/0/0 PASSED

Mayor recommended Richard Weil as Alternate Municipal Judge.

MOTION: I make a motion that we appoint our past Judge (Richard Weil) as an alternate.

Motion by: Bill Johnson Second: Linda Pohl 5/0/0 PASSED

7. Consideration and **ACTION** to approve an increase in pay for Municipal Court Judge. (Pate)

City Administrator recommended Judge's salary be increased to \$300.00 effective immediately.

MOTION: I would like to make a motion we approve that.

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

8. Consideration and **ACTION** to adopt a resolution providing approval for the spin-off of Time Warner Cable Inc. (Pate)

City Attorney explained the reason for the need to adopt this resolution and also stated it was a formality.

MOTION: I make a motion we approve the resolution for Time Warner.

Motion by: Bill Johnson Second: Charles Matthies 5/0/0 PASSED

9. Consideration and **ACTION** to adopt an ordinance amending budget dated September 17, 2007 to provide for expenditures in Child Safety Fund to install safety fence around skate park. (Griffin)

City Administrator advised council this ordinance is to amend current budget for fence at skate park and to appropriate expenses in Child Safety Fund.

MOTION: I make a motion we approve the ordinance.

Motion by: Lamar Gillian Second: Linda Pohl 5/0/0 PASSED

10. Consideration and **ACTION** to approve changes to job descriptions for Convention Visitors Bureau Director and Finance Officer to include adjustments to Balcones Heights pay scale. (Pate)

City Administrator stated the need to change language and/or title on two job descriptions to better identify the positions.

City Administrator's recommendation was to approve the job description for Finance Director moving pay grade from 34 to 39 and to hold off on the Convention Visitors Bureau Director job description.

MOTION: I make a motion we approve the job description (Finance Director) and pay scale. (including corrections noted)

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

11. Consideration and **ACTION** to adopt an ordinance amending budget dated September 17, 2007 to provide for increased civil fine-traffic revenues and increased expenditures. (Griffin)

City Administrator stated a budget revision was needed for appropriations.

MOTION: So move.

Motion by: Lamar Gillian Second: Charles Matthies 5/0/0 PASSED

12. Consideration and **ACTION** regarding closing the Library Fund and selecting where funds will be donated. (Griffin)

Finance Director came up and recommended the Library Fund be closed and asked for direction from council as to where to place or donate that money.

MOTION: I make a motion we move those funds to the general fund.

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

DISCUSSION:

13. Discussion on the possible relationship of unopposed elections and council compensation. (Gillian)

Councilman Gillian was discussing his concern in reference to public's interest in running for office. He stated the reason may be that there is no compensation and that maybe council should consider bringing it back.

WORKSHOP:

14. City Council will conduct a budget workshop for the 2008-09 fiscal year.

City Administrator covered general fund and went over the budget requests submitted and highlighted areas that changed from current budget. He also went over the unfunded requests.

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 7:53 p.m.

City of Balcones Heights, Texas

By: _____
Delia Flores
City Secretary, TRMC

Minutes approved by City Council at the August 11, 2008 meeting.