

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: December 8, 2008

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Miguel Valverde Linda Pohl  
Charles Matthies Lamar Gillian Bill Johnson

Members Absent: None

*SIGN IN SHEET:* Otto Moellering Bennie Cass Patrick Mayo

**CALL TO ORDER AND RECORDING OF QUORUM**

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS  
FLAGS**

Mayor Suzanne de Leon gave the invocation and led pledges.

**CITIZENS TO BE HEARD:**

There were no citizens signed up to be heard.

**1. PRESENTATIONS and REPORTS:**

Convention & Visitors Bureau Report, including Norris Conference Center updates.  
(Nastasi)

Mr. Nastasi was not able to attend. Council was given a copy of the report and City Administrator informed council of the CVB Christmas card and pointed out that it was an advertising tool which focused on the Jazz Festival aspect.

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of November 10, 2008.
- b. Approval of the November 2008 Check Register.
- c. Approval of Financial Report for month of November 2008.

MOTION: I make a motion we pass them as presented in entirety.

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

Councilman Lamar Gillian requested that the City Administrator prepare a list, for January 2009 meeting, of all subscriptions that we have in the city, the amount, why we have them and what is the impact if we discontinue.

**BOARD AND COMMISSION APPOINTMENTS:**

**PUBLIC HEARINGS:**

**ACTION ITEMS:**

3. Consideration and **ACTION** to adopt an ordinance regarding renewal of contracts for the provision of employee group, health, dental, and life insurance. (Pate, Robert Feike)

Robert Feike came up to present the insurance proposals and to answer any questions council may have.

MOTION: Based on the recent discussions I have had with the Finance Director, my recommendation would be stay with the HMO Classic Plan with the 3% increase.

Motion by: Lamar Gillian    Second: Bill Johnson    5/0/0    PASSED

4. Consideration and **ACTION** to adopt an ordinance to require a permit and establish fee for the construction of a driveway, establish materials to be used and to provide a penalty for violation. (Meyers)

MOTION: I want to make a motion to approve this ordinance with the changes that were discussed earlier.

Motion by: Lamar Gillian    Second: Miguel Valverde    5/0/0    PASSED

5. Consideration and **ACTION** to amend ordinance 2007-31 and adding the ICC International Existing Building Code. (Meyers)

MOTION: Make a motion we approve.

Motion by: Bill Johnson    Second: Lamar Gillian    5/0/0    PASSED

6. Consideration and **ACTION** to adopt a resolution appointing Dr. Mike Becker as the City Veterinarian. (Pate)

City Administrator made a recommendation to approve agreement with Dr. Mike Becker and give 30 day notice with Dr. McFaul.

MOTION: I make a motion to approve.

Motion by: Miguel Valverde    Second: Lamar Gillian    5/0/0    PASSED

7. Consideration and **ACTION** to adopt an ordinance amending budget dated September 8, 2008 to fund a street maintenance worker. (Pate)

City Administrator made a recommendation to amend the street fund to add a street maintenance employee.

MOTION: So Move.

Motion by: Lamar Gillian    Second: Miguel Valverde                      4/1/0                      PASSED

8. Consideration and **ACTION** regarding AccuTech Consultants, LLC's proposal for engineering services for condition of fire station. (Matthies)

Fire Chief came up and informed council of the proposal and some concerns he had and changes that needed to be made.

NO ACTION.

Recommendation was made to send back to fire station committee.

9. Consideration and **ACTION** regarding cost estimate by American Legal Publishing and disposition list for the S-15 update to the City of Balcones Heights Code of Ordinances.

MOTION: Motion to approve.

Motion by: Bill Johnson    Second: Charles Matthies    5/0/0                      PASSED

**DISCUSSION:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Meeting adjourned at 7:01 p.m.

City of Balcones Heights, Texas

By: \_\_\_\_\_  
Delia Flores  
City Secretary, TRMC

Approved by City Council – January 12, 2009