

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: June 12, 2006

TIME: 6:00 p.m.

Members Present: Jim Craven                      Bennie Cass                      Suzanne de Leon  
Steve Walker                      Lamar Gillian                      Bill Johnson

Members Absent: None

Staff Present: Lanny S. Lambert                      Delia Flores                      Frank Garza  
Brock Ward                      Ben Hoeffner                      Mark Kight  
Rick Wall

Others Present: Otto Moellering                      George Moellering                      Dean Nelson  
Charlie J. Marin                      Jackie Darby                      Beryl Jones  
Lucillean Gatlin                      Larry Mares Jr.                      Daman Mason  
Dave Sellars                      Linda Sellars

**CALL TO ORDER AND RECORDING OF QUORUM**

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS  
FLAGS**

Councilman Steve Walker gave the invocation and led the pledges.

Council meeting was recessed at 6:01 p.m. for Crime Control meeting.  
Council meeting reconvened at 6:06 p.m.

***PUBLIC COMMENT PERIOD***

There were no citizens signed up to be heard.

**1. PRESENTATIONS and REPORTS:**

- a. Mayor, Council Member, Place 1 and Council Member, Place 2 will take the Oath of Office.

City Secretary, Delia Flores, administered the Oath of Office for Mayor Craven, Councilwoman Suzanne de Leon and Councilman Bennie Cass.



4. Consideration and **ACTION** to re-appoint or appoint new board members to the Board of Adjustments and Appeals.

Mayor's Nominations: Place 1, Henry Hannasch – Place 3, Gary Martin – Place 5, Ellie Chapa

MOTION: I make a motion to approve

Motion by: Suzanne de Leon                      Second: Lamar Gillian                      5/0/0                      PASSED

5. Consideration and **ACTION** to re-appoint or appoint new board members to the Planning and Zoning Commission.

Mayor's Nominations: Place 2, David Sellars – Place 4, Madeline Slay

MOTION: I make a motion we approve.

Motion by: Bill Johnson                      Second: Bennie Cass                      5/0/0                      PASSED

6. Consideration and **ACTION** to re-appoint or appoint new board members to the Citizens Street Repair Committee.

Mayor's Nominations: Place 2, Gloria Cantu – Place 4, Sal Mendez – Place 6, Phoebe Hardy  
Place 8, Robert North – Place 10, Carol Walker

MOTION: I make a motion they be approved.

Motion by: Suzanne de Leon                      Second: Lamar Gillian                      5/0/0                      PASSED

7. Consideration and **ACTION** to appoint CVB Board Member's, appointed by Council Member, Place 3 and CVB Board to fill vacancies. (Nastasi, Walker)

CVB Board Nomination: Linda Hampton, Executive Vice President, Norris Conference Centers

MOTION: I make a motion we give her the appointment.

Motion by: Lamar Gillian                      Second: Bill Johnson                      5/0/0                      PASSED

Councilman Walker's nomination: Kent Martin, Property Owner in Balcones Heights

MOTION: I would like to put in the name of Kent Martin.

Motion by: Steve Walker                      Second: Bill Johnson                      5/0/0                      PASSED

**PUBLIC HEARINGS:**

**ACTION ITEMS:**

8. Consideration and **ACTION** on recommendation from Planning and Zoning for Special Use Permit at 100 Crossroads, suite 107.



**PURCHASES/BIDS/CONTRACTS:**

12. Review Engineering proposals and set special meeting date to award contract to engineering firm for the design and construction administration of the 2006 Street Reconstruction Project . (Lambert)

MOTION: I make a motion we schedule a meeting for the 22<sup>nd</sup>. (June 22, 2006)

Motion by: Bill Johnson      Second: Lamar Gillian      5/0/0      PASSED

13. Consideration and **ACTION** to approve pay phone service agreement with AT&T.

City Administrator, Lanny S. Lambert stated this was an annual agreement for the three pay phones located in Balcones Heights.

MOTION: I make a motion we approve the agreement for one year.

Motion by: Suzanne de Leon      Second: Lamar Gillian      5/0/0      PASSED

**WORKSHOP:**

14. Council will conduct a budget workshop for the 2006-2007 fiscal year to discuss Council's special project requests, departmental appropriations requests and other matters pertaining to FY 2006-07 budget.

Council recessed for 5 minutes.

Council reconvened in open session at 7:17 p.m.

City Attorney gave an announcement on required Council training requirement regarding open meetings.

Council recessed at 7:20 p.m. to conduct a Crime Control Meeting.

Council reconvened in open session at 7:50 p.m.

Staff and Council went over budget request by line item and department in detail.

Open meeting closed to go into executive session at 9:20 p.m.

Reconvened in open session at 9:56 p.m.

**DISCUSSION ITEMS:**

**EXECUTIVE SESSION:**

15. Discussion pursuant to Section 551.074 (Personnel Matters) regarding City Secretary.

16. Discussion pursuant to Section 551.072 (Deliberations about Real Property) regarding Fire Station located at 111 Altgelt Ave.

17. Consideration and **ACTION** on items discussed in Executive Session.

MOTION regarding Item #15: I make a motion that based on the certification of Delia Flores that we bring her pay grade to 49 (\$39,561.60).

Motion by: Lamar Gillian    Second: Steve Walker    5/0/0    PASSED

No Action on item 16.

**ADJOURNMENT:**

**City of Balcones Heights, Texas**

By: \_\_\_\_\_  
DELIA FLORES – City Secretary, TRMC

Minutes approve by City Council on July 10, 2006.