

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: October 9, 2006

TIME: 6:00 p.m.

Members Present:     Jim Craven                     Bennie Cass                     Suzanne de Leon  
                                 Steve Walker                     Lamar Gillian                     Bill Johnson

Members Absent:     none

Staff Present:         Lanny S. Lambert                 Delia Flores                     Frank Garza  
                                 Ben Hoeffner

Others Present:       Beryl Jones                     George Moellering                 David Coleman  
                                 Ernest Coleman                     A.J. Vince                     B. Hoeffner  
                                 Otto Moellering                     Surve Selig

**CALL TO ORDER AND RECORDING OF QUORUM**

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS  
FLAGS**

Councilman Bill Johnson gave the invocation and led the pledges.

***PUBLIC COMMENT PERIOD***

There was no one signed up for public comment.

**1. PRESENTATIONS and REPORTS:**

- a. Convention & Visitors Bureau Report, including Norris Conference Centers updates.  
(Nastasi)

Director of Tourism, Lorenzo Nastasi, went over the highlights of the report given to council. He also introduced new hire CVB Administrative Assistant, Darcy Hannibel,.

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for the Regular Meeting of September 11, 2006.
- b. Approval of minutes for the Special Meeting of September 18, 2006.
- c. Approval of the September 2006 Check Register.
- d. Approval of Financial Report for month of September 2006.
- e. Special Financial Report (Combined Court Revenue Increase and PD O/T Reduction)

f. Quarterly Investment Report

MOTION: I make the motion we approve.

Motion by: Steve Walker      Second: Suzanne de Leon      5/0/0      PASSED

**BOARD AND COMMISSION APPOINTMENTS:**

**PUBLIC HEARINGS:**

**ACTION ITEMS:**

3. Consideration and **ACTION** to remove term limit for chairperson of the Convention and Visitors Bureau Board by-laws. (Gillian)

Director of Tourism, Lorenzo Nastasi, informed council reason for removing term limit was to allow current chairperson to serve another term.

MOTION: I make the motion we approve.

Motion by: Steve Walker      Second: Lamar Gillian      5/0/0      PASSED

4. Consideration and **ACTION** to adopt a resolution to contract for newsletter services with Neighborhood News. (Lambert)

City Administrator, Lanny S. Lambert, informed council that the Business Alliance will no longer place ads in the newsletter and suggested that council reconsider and allow Neighborhood News to produce our newsletter.

MOTION: I make a motion we approve.

Motion by: Suzanne de Leon      Second: Bill Johnson      5/0/0      PASSED

5. Consideration and **ACTION** to adopt an ordinance to increase “No Parking Zone” on Leisure Dr. (Cass)

MOTION: I make a motion that we adopt an ordinance for 47.5 ft. east of the existing red curb.

Motion by: Bennie Cass      Second: Steve Walker      5/0/0      PASSED

6. Consideration and **ACTION** to approve amendment to Crime Control FY 2006-07 budget to replace the sally port gates at Justice Center. (Stannard)

Police Chief, Bill Stannard, informed council of bids he received and asked council to consider bid for Hollywood-Crawford Door Co. for \$6,374.00.

MOTION: I make a motion to approve.

Motion by: Steve Walker      Second: Lamar Gillian      5/0/0      PASSED

7. Consideration and **ACTION** to adopt a resolution to award bid for re-roofing of 111 Altgelt Ave (Fire Station).

Item was postponed until Item 11 was discussed in Executive Session.

8. Consideration and **ACTION** to adopt a resolution to award bid for the construction of driveway wheelchair ramps throughout Balcones Heights.

City Administrator, Lanny S. Lambert, informed council of bids received for driveway wheelchair ramps. Recommended council consider low bid of \$588.00 from Total Services with stipulation we create some sort of bid bond, performance bond, or cash bond for the completion of the project.

MOTION: I make a motion that we accept the low bidder. (with stipulation we create bid bond, performance bond, or cash bond for the completion of the project.)

Motion by: Lamar Gillian                      Second: Steve Walker                      5/0/0                      PASSED

9. Consideration and **ACTION** to contract with Givler Engineering, Inc. for Phase 2 Storm Water.

City Administrator, Lanny S. Lambert, informed council he received a request from Hill Country Village for participation along with other small cities to prepare application for the new Phase II Storm Water requirements.

Mayor had concerns that TECQ has still not come out with the application or criteria for this and suggested waiting until they do.

MOTION: I make a motion we table it until further information is received.

Motion by: Steve Walker                      Second: Lamar Gillian                      5/0/0                      PASSED

10. Consideration and **ACTION** to adopt an ordinance amending Chapter 14, Offenses, Miscellaneous Provisions and creating a new section 14-7, Regulation of Sex Offender Residency. (Stannard)

Item was postponed until discussion took place in Executive Session.

Council went into closed-door Executive Session at 6:35 p.m.

**WORKSHOP:**

**DISCUSSION ITEMS:**

**EXECUTIVE SESSION:**

11. Discussion pursuant to Section 551.072 , of the Texas Government Code, regarding the sale of 111 Altgelt Avenue (Fire Station).

12. Discussion pursuant to Section 551.071, of the Texas Government Code, regarding ordinance for sex offender. (Garza)

13. Discussion pursuant to Section 551.074, of the Texas Government Code, regarding position of Police Chief.

14. Council may take **ACTION** on items discussed in Executive Session.

Council reconvened in open session at 7:20 p.m.

Item 7 & 11: Withhold action. Mayor appointed committee consisting of Councilman Gillian and City Administrator, Lanny S. Lambert to negotiate for the sale of that building (111 Altgelt-Fire Station) and take care of re-roofing.

Interim Police Chief, Bill Stannard, addressed Item 10 and explained the need for the ordinance.

Item 10 & 12: MOTION: Mayor I make a motion that we accept new section 14:7 with the amended radius of 750 feet.

Motion by: Lamar Gillian    Second: Steve Walker    5/0/0    PASSED

City Attorney, Frank Garza, pointed out for the record that the ordinance is specifically targeted for sexual offenders against children. That is the goal of the community, the city council, and staff to prevent and protect the public health and safety of the children.

Item 13: MOTION: Mayor, I make a motion that we accept the Interim Police Chief, Bill Stannard, as permanent Police Chief.

Motion by: Lamar Gillian    Second: Steve Walker    5/0/0    PASSED

**ADJOURNMENT:**

Meeting adjourned at 7:21 p.m.

**City of Balcones Heights, Texas**

By: \_\_\_\_\_  
DELIA FLORES – City Secretary, TRMC

Minutes approved by City Council on November 13, 2006.