

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: November 13, 2006

TIME: 6:00 p.m.

Members Present: Jim Craven Bennie Cass Suzanne de Leon
Steve Walker Lamar Gillian (Arrived Late)

Members Absent: Bill Johnson

Staff Present: Lanny S. Lambert Delia Flores Frank Garza

Others Present: Otto Moellering Ben Hoeffner Cathy Craven
Dean H. Nelson Beryl Jones

CALL TO ORDER AND RECORDING OF QUORUM

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS
FLAGS**

Councilman Cass gave the invocation and led the pledges.

PUBLIC COMMENT PERIOD

City Administrator, Lanny S. Lambert, introduced the new payroll/accounts payable/personnel clerk.

1. PRESENTATIONS and REPORTS:

- a. Convention & Visitors Bureau Report, including Norris Conference Centers updates.
(Nastasi)

Director of Tourism, Lorenzo Nastasi, went over the highlights of the report given to council.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for the Regular Meeting of October 9, 2006.
- b. Approval of the October 2006 Check Register.
- c. Approval of Financial Report for month of October 2006.

MOTION: I make a motion that we accept all three as read.

Motion by: Bennie Cass Second: Suzanne de Leon 3/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

ACTION ITEMS:

3. Consideration and **ACTION** to accept the reprogramming of Community Development Block Grant (CDBG) funds in the amount of \$349,090 and to authorize Mayor to sign agreement. (Lambert)

MOTION: I make a motion that we authorize the Mayor to sign this agreement.

Motion by: Suzanne de Leon Second: Bennie Cass 3/0/0 PASSED

4. Consideration and **ACTION** to accept 2006 Community Development Block Grant (CDBG) funds not to exceed \$100,000 and to authorize Mayor to sign agreement. (Lambert)

Recommendations by City Administrator, Lanny S. Lambert for use of funds: Fence, bathroom, and athletic courts.

MOTION: I make a motion that we give the authority for the Mayor to sign the \$100,000 grant.

Motion by: Bennie Cass Second: Suzanne de Leon 3/0/0 PASSED

5. Consideration and **ACTION** to amend budget dated September 11, 2006 to provide for increased revenues and expenditures for park improvements awarded by Bexar County CDBG program. (Miller)

MOTION: I make a motion amend the budget to approve the \$100,000 increase.

Motion by: Suzanne de Leon Second: Steve Walker 3/0/0 PASSED

6. Consideration and **ACTION** to amend budget dated September 11, 2006 to provide for increased revenues in the Street Maintenance Fund in order to budget VIA Local Assistance Program reimbursements for handicapped ramps. (Miller)

MOTION: I make a motion to be approved.

Motion by: Steve Walker Second: Bennie Cass 3/0/0 PASSED

7. Consideration and **ACTION** to adopt an amendment to the municipal maintenance agreement between the Texas Department of Transportation and the City of Balcones Heights. (Lambert)

Item 7 was delayed and was addressed after Item No. 15

MOTION: I make a motion that we approve agreement between the Texas Department of Transportation and us for installing red light in their right of way.

Motion by: Bennie Cass Second: Lamar Gillian 3/1/0 PASSED

Councilman Lamar Gillian was present to vote on this item after returning from VIA board meeting representing the City of Balcones Heights.

Nay vote was given by Councilman Steve Walker.

8. Consideration and **ACTION** to approve/disapprove a proposed merchant agreement to provide automated clearing of master card & visa payments for municipal fines and fees. (Flores)

MOTION: I make a motion to approve.

Motion by: Steve Walker Second: Suzanne de Leon 3/0/0 PASSED

9. Consideration and **ACTION** to approve/disapprove a resolution regarding compensation increase request for City Treasurer. (Mayor)

Item 9 & 10 were addressed at the same time with one motion.

10. Consideration and **ACTION** to approve/disapprove amending Resolution No. 2004-23 regarding agreement between the City of Balcones Heights and Roy L. Miller as City Treasurer to include an increase in compensation.

MOTION: I make a motion we approve.

Motion by: Steve Walker Second: Bennie Cass 3/0/0 PASSED

11. Consideration and **ACTION** to approve/disapprove the summary values and levies taken from the 2006 Ad Valorem Tax Roll for the City of Balcones Heights. (Miller)

MOTION: I make a motion we approve.

Motion by: Steve Walker Second: Bennie Cass 3/0/0 PASSED

12. Consideration and **ACTION** regarding a preliminary report prepared by Slay Engineering Co. for Gentleman Road, Balcones Road to Hillcrest Drive. (Lambert)

Roger Lawhead, from Slay Engineering, came up and gave a slide show and a preliminary report of the project.

NO ACTION TAKEN.

13. Consideration and **ACTION** regarding proposals from interested Architectural firms for the design and construction administration of the Balcones Heights Fire Station. (Lambert)

Received three proposals: 1. Sprinkle Robey Architecture 2. Madeline Anz Slay Architecture, PLLC 3. Durand-Hollis Rupe Architects

Recommendation by City Administrator, Lanny S. Lambert was to interview firms at the next meeting if needed.

NO ACTION TAKEN

WORKSHOP:

DISCUSSION ITEMS:

EXECUTIVE SESSION:

14. Discussion pursuant to Section 551.072, of the Texas Government Code, regarding the sale of 111 Altgelt Avenue (Fire Station).

Council did not go into execution session.

15. Council may take **ACTION** on items discussed in Executive Session.

NO ACTION

ADJOURNMENT:

Meeting adjourned at 6:50 p.m.

City of Balcones Heights, Texas

By: _____
DELIA FLORES – City Secretary, TRMC

Minutes approved by City Council on December 11, 2006.