

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: June 11, 2007

TIME: 6:00 p.m.

Members Present: Jim Craven Suzanne de Leon Charles Matthies
Lamar Gillian Bill Johnson

Members Absent: Bennie Cass

Staff Present: Sean Pate Frank Garza Delia Flores
Ben Hoeffner

Others Present: George Moellering Otto Moellering Sam Barr
Pamela Hodges

CALL TO ORDER AND RECORDING OF QUORUM

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS
FLAGS**

Councilwoman Suzanne de Leon gave the invocation and led the pledges.

PUBLIC COMMENT PERIOD

Sam Barr – concerns regarding code enforcement.

1. PRESENTATIONS and REPORTS:

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates.
(Nastasi)

Director of Tourism, Lorenzo Nastasi, gave council a brief report and answered questions pertaining to handout previously given to them.

- b. New employees in Fire Department and Police Department to be introduced to City Council by Fire Chief Ben Hoeffner and Police Chief Bill Stannard.

New Employees - Firefighter Brian C. Krask and Police Officer Stanford M. Smith were introduced to council.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for the Regular Meeting of May 14, 2007.
- b. Approval of minutes for the Special Meeting of May 21, 2007.
- c. Approval of the May 2007 Check Register.
- d. Approval of Financial Report for month of May 2007.

MOTION: I make a motion to be collectively approved.

Motion by: Suzanne de Leon Second: Bill Johnson 4/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

- 3. Consideration and **ACTION** to appoint Mayor Pro-Tem. (Mayor)

Mayor's nomination – Bill Johnson

MOTION: I make that motion.

Motion by: Charles Matthies Second: Suzanne de Leon 4/0/0 PASSED

- 4. Consideration and **ACTION** to re-appoint or appoint new board members to the Board of Adjustments and Appeals. (Mayor)

Mayor's nomination - Ambrose Vince (Place 2), Eugenia Jenschke (Place 4)

MOTION: I make the motion we accept these nominations for appointments.

Motion by: Bill Johnson Second: Lamar Gillian 4/0/0 PASSED

- 5. Consideration and **ACTION** to re-appoint or appoint new board members to the Planning and Zoning Commission. (Mayor)

Mayor's nomination – George Moellering (Appt. #1), Betty Pfeiffer (Appt. #3) Beryl Jones (Appt. #5)

MOTION: I make a motion we approve these.

Motion by: Lamar Gillian Second: Bill Johnson 4/0/0 PASSED

- 6. Consideration and **ACTION** to re-appoint or appoint new board members to the Citizens Street Repair Committee. (Mayor)

Mayor's nomination – Betty Bryant (Place 3), Cecelia Gardon (Place 5), Mike Slay (Place 9), and Anita Herrera (Place 11)

MOTION: I make a motion we approve these appointments.

Motion by: Bill Johnson Second: Suzanne de Leon 4/0/0 PASSED

PUBLIC HEARINGS:

ACTION ITEMS:

7. City Council may review, discuss and take **ACTION** on “special project” requests submitted for funding in the 2007/08 budget plan, if any.

Lamar Gillian - I would like department heads to enter discussions on reclassification of personnel from General Fund back to Crime Control to accommodate the \$27,000.00 change.

Suzanne de Leon – I would like to have it considered to purchase some bleachers for Novak Park.

8. Consideration and **ACTION** to approve 2007 ad valorem tax exemptions and 2007 debt service requirements.

MOTION: I make a motion we approve the ad valorem discounts and exemptions as presented.

Motion by: Lamar Gillian Second: Bill Johnson 4/0/0 PASSED

9. Consideration and **ACTION** to adopt an ordinance amending budget dated September 11, 2006 to provide for increased expenditures for EMS. (Miller)

City Administrator, Sean Pate, explained the reason for this amendment to the budget.

MOTION: I make the motion to approve.

Motion by: Suzanne de Leon Second: Lamar Gillian 4/0/0 PASSED

10. Consideration and **ACTION** to adopt an ordinance amending budget dated September 11, 2006 to provide projected revenues and appropriations for ATS. (Miller)

City Administrator, Sean Pate, explained the reason for this amendment to the budget.

MOTION: I make a motion we approve it.

Motion by: Lamar Gillian Second: Bill Johnson 4/0/0 PASSED

11. Consideration and **ACTION** concerning the use of MyGov services for code enforcement, permits, licenses, and public works. (Pate)

City Administrator, Sean Pate, gave an explanation in reference to the need of this software.

Councilman Lamar Gillian suggested this item come in as requirements on an unfunded list prioritized with every other department unless it is an emergency situation so that they can be ranked, prioritized by a ranking committee sent to council in a ranked order so that council can say these are the ones we are going to buy with the monies available.

12. Consideration and **ACTION** to appoint a committee to research and make recommendation to council regarding building a new fire station. (Matthies)

Councilman Charles Matthies suggested starting a committee to start looking into the needs and start assessing what we are looking for.

Committee: Councilman Charles Matthies (Chairman) – Councilman Lamar Gillian – FD Captain Mark Kight

13. Consideration and **ACTION** regarding a new roof at fire station located at 111 Altgelt Ave. (Mayor)

NO ACTION

14. Consideration and **ACTION** regarding the Bexar Metro 9-1-1 Fiscal Year 2008 Proposed Budget. (Pate)

City Administrator, Sean Pate, submitted to council for approval.

MOTION: I make a motion we approve.

Motion by: Bill Johnson Second: Charles Matthies 4/0/0 PASSED

15. Discussion and possible **ACTION** to form a committee to study SAWS initiative to purchase suburban city sewer system? (Gillian)

Councilman Lamar Gillian advised council of an article that came out in the newspaper regarding this issue. City Attorney, Frank Garza, also spoke on this issue.

Committee not formed. Suggestion was made for City Administrator to look into this and come back to council with recommendation.

WORKSHOP:

DISCUSSION ITEMS:

16. Update and discussion regarding the I.H. 10 San Antonio/Balcones Heights automatic aid agreement. (Matthies)

City Attorney, Frank Garza, informed council on the status of the automatic aid agreement.

17. Update and discussion regarding skate park and fence at Rogiers Park. (Matthies)

City Administrator, Sean Pate, gave an update to council on the progress of the projects at Rogiers Park.

18. Discussion regarding the recommended dues increase for AACOG Member Governments. (Mayor)

Mayor Jim Craven advised council of an \$80.00 a year increase for the Alamo Area Council of Governments membership.

19. Discussion regarding the possibility of getting a small set of bleachers at Novak Park? (de Leon)

This Item was discussed under Item 7.

City Council convened into executive session at 7:20 p.m.

EXECUTIVE SESSION:

20. City Council will convene into executive session pursuant to Texas Government Code, Section 551.072 (Deliberations about real property) to discuss the possibility of purchasing 213 Concord.

City Council reconvened in open session at 7:46 p.m.

MOTION: I'd like to make a motion that the City Administrator prepare a letter to direct the administrator of the property at 213 Concord to bring property to code compliance in the City of Balcones Heights.

Motion by: Lamar Gillian Second: Bill Johnson 4/0/0 PASSED

ADJOURNMENT:

Meeting adjourned at 7:48 p.m.

City of Balcones Heights, Texas

By: _____
DELIA FLORES – City Secretary, TRMC

Minutes approved by City Council on July 9, 2007