

The City of Balcones Heights  
Special City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: November 20, 2007

TIME: 6:00 p.m.

Members Present: Jim Craven Suzanne de Leon  
Lamar Gillian Bill Johnson

Members Absent: Charles Matthies

Staff Present: Sean Pate Delia Flores Ben Hoeffner  
Yvonne Griffin Roy Miller Lorenzo Nastasi

Others Present: Amy Viator Rodriguez Miguel C. Valverde  
Kenneth Borrow Jr.

**CALL TO ORDER AND RECORDING OF QUORUM**

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor Craven gave the invocation and led pledges.

***PUBLIC COMMENT PERIOD***

Miguel Valverde – complaint regarding stray cats on his yard. Mr. Valverde would like city to do something about this problem if possible.

**ACTION ITEMS:**

1. Consideration and **ACTION** to adopt a resolution by the City of Balcones Heights regarding Section 147(f) approval relating to a tax-exempt loan agreement by and among the City of Balcones Heights, Texas Cultural Education Facilities Finance Corporation, The Young Men’s Christian Association of Greater San Antonio & the Hill Country, and the Frost National Bank.

Noel Valdez re-briefed council on the meeting held by the Texas Cultural Education Facilities Finance Corporation and on the action to be taken by council.

MOTION: I make a motion to approve the financing.

Motion by: Suzanne de Leon Second: Bill Johnson 3/0/0 PASSED

2. Consideration and **ACTION** to adopt an Ordinance amending the budget dated September 17, 2007 to comply with the new requirements and restrictions pertaining to civil fines (red light cameras) collected after September 1, 2007.

City Treasurer Roy Miller provided council with further information in regards to the Traffic Safety Fund.

MOTION: I make a motion that we accept budget amendment as presented.

Motion by: Lamar Gillian                      Second: Bill Johnson                      3/0/0                      PASSED

3. Consideration and **ACTION** regarding bids for Emergency Medical Services (EMS) operations. (Gillian)

City Administrator, Sean Pate and Councilman Gillian gave council an update on the bid opening and the committee's review of the proposals.

EMS Committee's recommendation was for AMR at \$202,000.00.

Amy V. Rodriguez came up to answer any questions council had.

Staff and Committee's recommendation was to direct the City Administrator to work with legal counsel to draft the documentation needed for contract with AMR.

MOTION: I make a motion that we authorize the Mayor and staff to negotiate with AMR on this contract.

Motion by: Bill Johnson                      Second: Suzanne de Leon                      3/0/0                      PASSED

4. Discussion and possible **ACTION** regarding a contract for audit and collections for Howard Johnsons. (Mayor)

Director of Tourism, Lorenzo Nastasi gave an explanation for the need to have this audit. Audit can be completed by end of year if firm recommended by TML is used.

NO ACTION NEEDED.

5. Discussion and possible **ACTION** to accept resignation of Benjamin F. Cass, Council Member Place 1. (Mayor)

Letter of resignation was submitted by Councilman Bennie Cass with an effective date of November 19, 2007.

MOTION: It is with much regret that I will make the motion to accept his resignation.

Motion by: Suzanne de Leon                      Second: Lamar Gillian                      3/0/0                      PASSED

6. Discussion and possible **ACTION** to fill vacancy for un-expired term for Council Member, Place 1. (Mayor)

Motion was a nomination by Councilman Lamar Gillian to appoint Miguel Valverde to the vacant position of Council Member Place 1.

MOTION: Lamar Gillian                      Second: Bill Johnson                      3/0/0                      PASSED

7. Consideration and possible **ACTION** regarding animal control and impoundment. (Gillian)

Councilman Gillian referred to Miguel Valverde’s concerns mentioned during public comment and stated city could have handled the situation better. He referred to our current ordinance and asked that city staff follow ordinance.

NO ACTION

8. Consideration and **ACTION** to appoint a veterinarian for the City of Balcones Heights. (Mayor)

Mayor recommended Veterinarian Patricia McFaul from Lakeridge Animal Hospital to be appointed as our City Veterinarian.

MOTION: I make a motion that we proceed with Dr. McFaul as our City Veterinarian.

Motion by: Lamar Gillian                      Second: Suzanne de Leon      3/0/0                      PASSED

9. Consideration and **ACTION** to adopt an ordinance to extend no-parking red curb on Beryl Drive. (Gillian)

Councilman Gillian referenced Henry Hannasch’s concerns on safety for the children coming out of St. Gregory’s in regards to the parking. Administration at St. Gregory’s was briefed by Assistant Police Chief de la Garza and he had their support.

MOTION: Recommendation was to extend the red curb to the whole north side of the school. (Actual location is 700 Block of the Northeast side of Beryl)

Motion by: Lamar Gillian                      Second: Bill Johnson                      3/0/0                      PASSED

**WORKSHOP:**

**DISCUSSION ITEMS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Meeting adjourned at 7:00 p.m.

City of Balcones Heights, Texas

By: \_\_\_\_\_  
Delia Flores - City Secretary, TRMC

Approved by City Council: December 10, 2007