

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: April 14, 2008

TIME: 6:00 p.m.

Members Present: Jim Craven Miguel Valverde Suzanne de Leon
Charles Matthies Lamar Gillian Bill Johnson

Members Absent: NONE

SIGN IN SHEET: Kellie G. Linda Pohl Patrick Mayo
Gary Martin Cathy Craven Dean Nelson
Deborah Sheppard Shavona Fox

CALL TO ORDER AND RECORDING OF QUORUM

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS
FLAGS**

Councilman Gillian gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.

1. PRESENTATIONS and REPORTS:

- a. Brenda Williams from Alamo Area Council of Governments (AACOG) will make a presentation on rideshare.

Brenda Williams was not present. Mayor Craven made a brief explanation on rideshare. He stated that AACOG has developed software to help people facilitate rides.

- b. Convention & Visitors Bureau Report, including Norris Conference Center updates.
(Nastasi)

Director of Tourism Lorenzo Nastasi came up and briefed council on the highlights of the report previously handed out.

- c. Mid-year review presentation relating to City's finances by Roy Miller.

At the City Administrator's request City Treasurer Roy Miller informed council the city was in good shape overall. However, he did point out some concerns and stated he was looking at them very closely.

2. CONSENT AGENDA ITEMS:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of March 10, 2008.
- b. Approval of minutes for Special Meeting of March 31, 2008.
- c. Approval of the March 2008 Check Register.
- d. Approval of Financial Report for month of March 2008.
- e. Investment Inventory Report ending March 31, 2008.

Councilwoman de Leon pointed out correction to be made in minutes. Councilman Gillian made inquiries regarding checks issued.

MOTION: I make a motion they all be approved with corrections noted.

Motion by: Suzanne de Leon Second: Miguel Valverde 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** regarding Council Member, Place 4 appointment to the Convention Visitors Bureau Board. (Gillian)

MOTION: Nomination to re-appoint Pamela Hodges to board.

Motion by: Lamar Gillian Second: Bill Johnson 5/0/0 PASSED

PUBLIC HEARINGS:

ACTION ITEMS:

4. Consideration and **ACTION** regarding a *corrected copy* of year five sales tax rebate report of payment to Target Corporation. (Miller)

City Treasurer stated a correction needed to be made on amount paid to Target for sales tax rebate and informed council another check will be issued.

MOTION: I make a motion that we make this correction and pay this bill.

Motion by: Bill Johnson Second: Suzanne de Leon 5/0/0 PASSED

5. Consideration and **ACTION** to adopt an ordinance amending budget dated September 17, 2007 to administer CDBG grants for the 2006 and 2007 grant allocations awarded to city. (Miller)

Item Pulled.

6. Consideration and **ACTION** to approve a contract with Marshall Shredding Co. for the purpose of records management and the destruction of records in accordance with state retention laws. (Flores, Griffin)

MOTION: I make a motion we approve the proposal for shredding our files.

Motion by: Lamar Gillian Second: Charles Matthies 5/0/0 PASSED

7. Consideration and **ACTION** relating to a proposed change to Section 70.04: Operation of Truck Over Certain Load Capacity on Certain Streets of the Code Book of Ordinances. (Meyers)

Item Pulled.

8. Consideration and **ACTION** to amend Ordinance No. 2004-31 regarding Coin Operated Machines Section IX – Sealing of Machines. (Meyers)

MOTION: I make a motion to approve or to amend the ordinance to include or duly authorized representative.

Motion by: Suzanne de Leon Second: Miguel Valverde

MOTION: I make a motion to amend my original motion to amend the ordinance to include Code Enforcement Officer.

Motion by: Suzanne de Leon Second: Miguel Valverde 5/0/0 PASSED

9. Consideration and **ACTION** to adopt an ordinance regarding parking for unauthorized vehicle sale. (Meyers)

Item Pulled.

10. Consideration and **ACTION** to approve and amend FY 2007-08 budget for Crime Control District's purchase of VHF Police Repeater Station. (Stannard)

MOTION: I move that we approve the ordinance to increase the budget line to pay for the repeater station.

Motion by: Lamar Gillian Second: Miguel Valverde 5/0/0 PASSED

11. Consideration and **ACTION** to adopt an ordinance relating to flood damage prevention. (Mayor)

Mayor informed council FEMA has come out with new regulations the city has to comply with and participate in order for residents to take part in the national flood insurance program.

MOTION: I make a motion to adopt the ordinance.

Motion by: Suzanne de Leon Second: Lamar Gillian 5/0/0 PASSED

12. Council will discuss and may take **ACTION** on ways to prevent vandalism at Rogiers and Novak Park. (Valverde)

Councilman Valverde made some recommendations to deter vandalism. Mayor appointed a committee to include Councilman Valverde, Councilman Matthies, a representative from Police Department, and the City Administrator to come up with recommendations and bring back to council.

13. Consideration and **ACTION** relating to Municipal Court Management. (Mayor)

Mayor asked Municipal Court Attorney Patrick Mayo to come and inform council on the situation during court.

Mayor recommended, as a first approach and until ticket writers are used, that police officers write on the tickets hour for court is between the hours of 12:30 p.m. and 3:00 p.m.

MOTION: Motion to have hours for court extended to be 12:30 p.m. to 3:00 p.m.

Motion by: Lamar Gillian Second: Bill Johnson 5/0/0 PASSED

Item 17 was addressed after Item 13.

WORKSHOP:

DISCUSSION ITEMS:

14. Update on HUD approval relating to property for new fire station. (Mayor)

Mayor informed council that he has been in contact with people from Fort Worth and they have requested but not received anything from Washington as far as the status.

15. Discussion and update on Red Light Cameras. (Mayor)

Mayor supplied council with spreadsheets and associated graphs of statistics from April 1, 2007 to April 1, 2008 having to do with red light cameras.

16. Discussion and update on Red Light Camera collections. (Garza)

City Attorney updated council on collections and informed council that in this last legislative session it allowed for individuals who do not pay these citations; to be denied the opportunity for registration of their vehicle.

17. Discussion and update on cat Trap and Return. (Mayor)

Kay Keene from the Animal Welfare Society of Bandera updated council regarding the trap, neuter and return program and stated what locations in Balcones Heights she has been working in.

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 7:30 p.m.

City of Balcones Heights, Texas

By: _____
DELIA FLORES – City Secretary, TRMC

Minutes approved: City Council meeting May 12, 2008