

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: May 12, 2008

TIME: 6:00 p.m.

Members Present: Jim Craven Miguel Valverde Suzanne de Leon
 Charles Matthies Lamar Gillian Bill Johnson

Members Absent: NONE

SIGN IN SHEET: Sam Barr Cathy Craven Madeline Slay
 Pamela Hodges Otto Moellering Gary Martin
 George Moellering Clemente Rocha John Dorsey
 Arnoldo Muniz Elsa Muniz Delia Valverde
 Mark Kight Matt Bruffy Phil & Eileen Balem
 Ambrose Vince Shana Fox

CALL TO ORDER AND RECORDING OF QUORUM

Quorum present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS
FLAGS**

Mayor Craven gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

No one signed up for public comment.

1. PRESENTATIONS and REPORTS:

- a. Presentation of smoke detectors by the law office of Wayne Wright. (Prince)

Wayne Wright cancelled.

- b. Convention & Visitors Bureau Report, including Norris Conference Center updates.
(Nastasi)

Director of Tourism went over the highlights of the report previously handed out.

2. CONSENT AGENDA ITEMS:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of April 14, 2008.
- b. Approval of the April 2008 Check Register.
- c. Approval of Financial Report for month of April 2008.

Councilman Gillian asked question regarding the Financial Report.

MOTION: I make a motion we accept the consent agenda items as presented.

Motion by: Lamar Gillian Second: Charles Matthies 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** to accept Council Member, Place 5 appointment to the Convention Visitors Bureau Board. (Johnson)

Director of Tourism came up to recommend Adrian Williams, General Manager of Dave and Busters, on behalf of the Convention Visitors Bureau Board.

MOTION: I make a motion we accept Mr. Williams.

Motion by: Bill Johnson Second: Miguel C. Valverde 5/0/0 PASSED

PUBLIC HEARINGS:

ACTION ITEMS:

4. Consideration and **ACTION** to adopt an ordinance amending budget dated September 17, 2007 to administer CDBG grants for the 2006 and 2007 grant allocations awarded to city. (Miller)

City Treasurer came up to advise council regarding the need for budget amendment.

MOTION: I make a motion to approve ordinance as presented.

Motion by: Lamar Gillian Second: Suzanne de Leon 5/0/0 PASSED

5. Consideration and **ACTION** to adopt a resolution to enter into an agreement between the City of Balcones Heights and Steve Meinecke Computing. (Pate)

City Administrator came up to advise council of the need to approve this agreement for maintenance of computers.

MOTION: I make a motion to accept.

Motion by: Suzanne de Leon Second: Charles Matthies 5/0/0 PASSED

6. Consideration and **ACTION** to adopt a resolution accepting U. S. Dept. of Housing and Urban Development's (HUD) Modification of Special Warranty Deed Restrictions. (Mayor)

Mayor stated this was the approval from U.S. Dept. of Housing to allow to develop the lot across the street to build a fire station.

MOTION: I make that motion.

Motion by: Charles Matthies Second: Lamar Gillian 5/0/0 PASSED

7. Consideration and **ACTION** to adopt an ordinance providing restrictions upon and penalties for the sale of vehicles in public and private parking lots. (Meyers)

Building Code Enforcement Officer came up to explain the need for this ordinance and answered questions.

MOTION: I make a motion to approve.

Motion by: Suzanne de Leon Second: Miguel C. Valverde 5/0/0 PASSED

8. Consideration, review and possible **ACTION** regarding a contract with Terra Design Group to develop a concept plan for Fredericksburg Road relative to the VIA Bus Rapid Transit project through the City of Balcones Heights. (Nastasi)

Director of Tourism came up to inform council regarding the contract and answered questions.

MOTION: Make a motion we approve the proposal.

Motion by: Lamar Gillian Second: Charles Matthies 5/0/0 PASSED

9. Consideration and **ACTION** to amend Ordinance 2006-13 regarding Graffiti to make changes and additions to sections of the ordinance for clarity and enforcement of ordinance. (Stannard)

Police Chief, City Administrator, and City Attorney gave explanation of the changes and answered questions.

MOTION: I make a motion we approve.

Motion by: Charles Matthies Second: Suzanne de Leon 5/0/0 PASSED

10. Consideration and **ACTION** in reference to the ChildSafe Interagency Agreement and Children's Advocacy Center Multidisciplinary Team (MDT) Working Protocols/Guidelines Agreement. (Stannard)

Police Chief came up to explain to council about this network that was formed to make process of reporting child abuse cases in a more efficient and professional manner.

MOTION: I make a motion we approve.

Motion by: Charles Matthies Second: Lamar Gillian 5/0/0 PASSED

WORKSHOP:

DISCUSSION ITEMS:

11. Update on staff directive to investigate the possibility of motion detector that dials to dispatch when tripped after hours. (Pate)

City Administrator came up to update the council on cameras and asked to bring it back to the next meeting to gather all information needed.

12. Update on staff directive to investigate the possibility of placing cameras at the city park. (Pate)

City Administrator also asked council that this item be brought back to the next meeting.

13. Update on staff directive to investigate the Child Safety Fund restrictions and whether a 6' fence around the skate park could be purchased. If so could it be purchased now or at budget time? (Pate)

City Administrator advised council that the City Attorney had investigated and informed him that Child Safety Funds could be used for this purpose. Code Enforcement Officer submitted letter of justification. He also mentioned there was enough money in Child Safety Fund to purchase the fence now.

14. Update on call for applications and interest in all city boards, commissions, appointed positions Municipal Court Judge and Prosecutor and appointment of Mayor Pro-Tem. (Pate)

City Administrator advised council of the need to go out and get applications of interested residents to serve on boards to be appointed or reappointed at the June meeting. He also mentioned it was time to appoint or re-appoint Mayor Pro-Tem and Municipal Judge.

OATH OF OFFICE AND PRESENTATION:

15. Oath of Office and Certificate of Elections will be presented to newly elected officials.

Mayor executed the oath of office to Mayor Suzanne de Leon, Council Member Miguel C. Valverde and Council Member Linda Pohl.

16. Newly elected Mayor Suzanne de Leon will present Mayor Jim Craven with a plaque for his service from May 2002 through May 2008.

Mayor Suzanne de Leon presented exiting Mayor Jim Craven a plaque for his service as Mayor.

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting adjourned at 6:48 p.m.

City of Balcones Heights, Texas

By: _____
DELIA FLORES – City Secretary, TRMC

Minutes approved by City Council – June 9, 2008