

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: January 11, 2010

TIME: 6:00 p.m.

Members Present: Miguel Valverde Charles Matthies (Mayor Pro Tem)  
Lamar Gillian Bennie Cass Linda Pohl

Members Absent: Suzanne de Leon (Mayor)

**SIGN IN SHEET:** G. Martin P. Hodges Otto Moellering  
Bo Wall Patrick Mayo M. Slay

**CALL TO ORDER AND RECORDING OF QUORUM:**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S.A. AND TEXAS FLAGS**

Mayor Pro Tem Charles Matthies gave the invocation and led pledges.

**CITIZENS TO BE HEARD:**

**1. PRESENTATIONS AND REPORTS:**

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates.  
(Nastasi)

Lorenzo Nastasi, Director, Visitor Initiatives came up to give highlights of report given to council.

- b. Redevelopment Task Force Committee up-date. (Nastasi).

Lorenzo Nastasi, Director, Visitor Initiatives provided notes of the last Redevelopment Task Force Committee meeting that took place on December 18, 2009.

- c. Police Department productivity report. (Dominguez)

Police Chief Dominguez came up to present the productivity report and an explanation of the monthly report he will be giving to council.

- d. Development Services Coordinator Progress Report. (Cardenas)

Becky Cardenas, Development Services Coordinator came up and presented council with a report regarding Code Compliance and Development Services.

- e. Certificate of Appreciation presentations. (Mayor)

Councilman Valverde presented Assistant Chief of Police with a Certificate of Appreciation for filling in with the duties of Code Compliance while position was vacant. He also had a

Certificate of Appreciation for Fire Chief Philip Prince who also filled in with the duties of Code Compliance while vacant. Fire Chief was not able to be present.

## 2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of December 3, 2009.
- b. Approval of minutes for Workshop of December 9, 2009.
- c. Approval of minutes for Regular Meeting of December 14, 2009.
- d. Approval of December 2009 Check Register.
- e. Approval of Financial Report for month of December 2009.

MOTION: I would like to recommend we approve all with one motion.

Motion by: Councilman Gillian      Second: Councilman Cass      5/0/0      PASSED

## **BOARD AND COMMISSION APPOINTMENTS:**

### **PUBLIC HEARINGS:**

### **ACTION ITEMS:**

3. Consideration and **ACTION** to adopt an ordinance regarding renewal of contracts for the provision of employee group, health, dental, and life insurance. (Pate, Robert Feike)

Insurance Broker Robert Feike came up to give council the results of insurance bids he obtained for health, dental, and life insurance and made recommendation to stay with what we have.

MOTION: I would like to make a motion that we stay with the Community First current HMO Classic Plan for the next nine months.

Motion by: Councilman Gillian      Second: Councilman Valverde      4/0/1      PASSED

Abstention: Mayor Pro Tem Matthies

4. Consideration and **ACTION** of the Request for Qualifications (RFQ) for next steps of Master Plan. (Slay)

Lorenzo Nastasi, Director, Visitor Initiatives came up and addressed council and introduced Madeline Slay who gave an overview of the request for qualifications she prepared.

MOTION: I would like to make a motion we approve the RFQ.

Motion by: Councilman Gillian      Second: Councilman Valverde      5/0/0      PASSED

5. Consideration and **ACTION** to appoint new members to the Redevelopment Task Force.

Item tabled for February meeting.

6. Consideration and **ACTION** to adopt a resolution ordering a General Election to be held jointly with Bexar County on May 8, 2010.

MOTION: I make a motion that we adopt the resolution for the General Election.

Motion by: Councilwoman Pohl      Second: Councilman Cass      5/0/0      PASSED

MOTION: I make a motion to reconsider motion.

Motion by: Councilman Gillian      Second: Councilwoman Pohl 5/0/0   PASSED

MOTION: I make a motion to call the General Election and authorize Mayor to execute contract with Bexar County.

Motion by: Councilwoman      Second: Councilman Gillian 5/0/0   PASSED

7. Consideration and **ACTION** regarding the 2010 Bexar County Community Development Block Grant application for Concord Place Reconstruction. (Pate)

Recommendation was made for City Administrator Sean Pate to submit and process Bexar County CDBG Application for Concord Place Reconstruction.

MOTION: I make a motion we accept this funding request.

Motion by: Councilman Cass      Second: Councilman Valverde      5/0/0   PASSED

8. Consideration and **ACTION** regarding a Bexar County Community Development Block Grant application for drainage improvements. (Pate)

City Administrator stated he gave council some schematic estimates received on some drainage projects that need repair. Recommendation was made for City Administrator to submit and process Bexar County CDBG Application for drainage improvements.

MOTION: I would like to make a motion that we add to our submittal for our community development block grant money the drainage improvements.

Motion by: Councilman Gillian      Second: Councilwoman Pohl      5/0/0   PASSED

**DISCUSSION:**

9. Discussion and update on scofflaw services contract with Texas Department of Transportation (TXDOT) (Gillian, Pate)

City Administrator informed council on the progress of the agreements submitted to TXDOT regarding scofflaw services.

City Attorney also gave an explanation of the circumstances regarding this agreement.

**EXECUTIVE SESSION:**

**RE-CONVENE IN OPEN SESSION:**

**ADJOURNMENT:**

Meeting adjourned at 7:00 p.m.

Submitted by:

Delia Flores  
City Secretary

Approved by City Council on February 8, 2010.