

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: March 8, 2010

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian Bennie Cass

Members Absent: none

SIGN IN SHEET: Otto Moellering Cynthia Garcia Bill Johnson
Pamela Hodges Gary Martin Madeline Slay

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Gillian gave the invocation and led pledges.

CITIZENS TO BE HEARD:

Cynthia Garcia, Census Recruiter, is requesting support in reaching out to citizens to apply for positions with the 2010 Census and support in motivating citizens to fill out forms.

1. PRESENTATIONS and REPORTS:

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Lorenzo Nastasi went over highlights of report given to Council before the meeting.

- b. Redevelopment Task Force Committee up-date. (Nastasi).

RTF will be covered under agenda items 4 and 5.

- c. Racial Profile Report and Police Department Productivity Report. (Dominguez)

Chief of Police came up to present the Racial Profile Report and other Police Department activity reports.

- d. Development Services Coordinator Progress Report. (Cardenas)

Becky Cardenas came up and gave an update to Council regarding permits and code compliance activity.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of February 8, 2010.
- b. Approval of February 2010 Check Register.
- c. Approval of Financial Report for month of February 2010.

MOTION: I make a motion to approve them in their entirety.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** regarding Council Member's, Place 4 appointment to Convention Visitors Bureau Board. (Gillian)

Recommendation: To re-appoint Pamela Hodges

MOTION: I would like to make a motion that we accept the nomination of Pamela Hodges for CVB.

Motion by: Councilman Gillian Second: Councilwoman Pohl 4/0/1 PASSED

Abstention: Councilman Cass

PUBLIC HEARINGS:

ACTION ITEMS:

4. Consideration, discussion and possible **ACTION** regarding the Redevelopment Task Force (RTF) review of submitted Request for Qualifications for Professional Consulting Services for Implementation of Adopted Zoning Code and Master Plan and the RTF recommendation. (Nastasi)

Lorenzo Nastasi went over the executive summary included in packet and gave the RTF recommendation of Drenner Golden, Stuart Wolff, LLP.

MOTION: I make a motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Pohl 0/5/0 FAILED

Council requested a formal presentation be given by the finalist at a special meeting.

5. Consideration, discussion and possible **ACTION** regarding a recommended RTF Member Application, and possible adoption of similar application formats for all City board, commission, and committees. (Nastasi)

MOTION: I make a motion that we adopt this application for the RTF.

Motion by: Councilwoman Pohl Second: Councilman Gillian 5/0/0 PASSED

6. Consideration and **ACTION** regarding Waste Management's request to change trash pickup days from Monday and Thursday to Tuesday and Friday and recycle pickup from Monday to Tuesday. (Pate)

Our account representative Albert Perez informed us that proper notification will be given to those affected by the change.

MOTION: I make a motion to approve.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

7. Discussion and update regarding Planning and Zoning Commission's recommendations approved at meeting held on February 23, 2010 as stated in draft minutes. (Pate)

No action necessary.

8. Consideration, discussion, and possible **ACTION** regarding Special Use Permit application. (Cardenas)

MOTION: I make a motion that we return this form back to code compliance and address it at next meeting after corrections have been made.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

9. Consideration, discussion, and possible **ACTION** regarding Tree Permit application. (Cardenas)

Becky Cardenas came up to address this item.

MOTION: I make a motion to approve.

Motion by: Councilman Matthies Second: Councilman Valverde 5/0/0 PASSED

10. Consideration, discussion, and possible **ACTION** regarding Home Occupation Permit. (Cardenas)

Becky Cardenas came up and addressed this item.

MOTION: I make a motion to approve the application.

Motion by: Councilman Gillian Second: Councilwoman Pohl 2/3/0 FAILED

Nay votes: Councilwoman Pohl, Councilman Gillian, and Councilman Cass

11. Mid-Year Review Finance update for FY 2009-2010 and consideration and **ACTION** to adopt budget amendment ordinance. (Griffin, Pate)

City Administrator addressed this item and gave council an update of the finances and budget amendments.

MOTION: I make a motion to approve budget amendments.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

12. Consideration, discussion, and possible **ACTION** repealing Ordinance No. 40-92 and amendments and to adopt new personnel policy. (Pate, Garza)

City Administrator went over the summary of changes to the personnel policy included in council packet.

Corrections noted will be made to personnel policy before distribution.

MOTION: I make a motion we approve the manual. (personnel policy)

Motion by: Councilman Gillian Second: Councilman Cass 5/0/0 PASSED

13. Consideration, discussion, and possible **ACTION** to approve lease agreement between San Antonio Cash Network and the City of Balcones Heights to place ATM in first floor lobby. (Griffin)

Finance Director addressed this item and stated the addition of the ATM would provide a way for customers to get cash without having to leave the building.

MOTION: I make a motion we approve the lease agreement.

Motion by: Councilman Gillian Second: Councilman Cass 5/0/0 PASSED

14. Consideration, discussion, and possible **ACTION** to adopt a resolution for submission of the Criminal Justice Programs Solicitation grant application. (Dominguez)

Police Chief and Officer Pineda came up and addressed this item and explained the need for this resolution with submission of grant.

MOTION: I make a motion to approve.

Motion by: Councilman Valverde Second: Councilman Matthies 5/0/0 PASSED

15. Discussion and possible **ACTION** to create a Storm Water Ordinance.

City Administrator addressed this item and stated this Storm Water Ordinance would implement a storm water utility fee.

Becky Cardenas came up and addressed some of the requirements and implementation process that comes with adopting a storm water ordinance.

MOTION: I make a motion to approve this ordinance.

Motion by: Councilman Gillian Second: Councilwoman Pohl 0/5/0 FAILED

Nays: Unanimous

DISCUSSION:

EXECUTIVE SESSION:

RE-CONVENE IN OPEN SESSION:

ADJOURNMENT:

Meeting adjourned at 8:08 p.m.

Submitted by:

**Delia Flores
City Secretary, TRMC**

City Council approved minutes on April 12, 2010.