

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: April 12, 2010

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian Bennie Cass

Members Absent: none

SIGN IN SHEET: Roger Lawhead Pamela Hodges Martin
Trey Jacobson Arnaldo & Elisa Munoz Patrick Mayo
Sam Wayne Bill Johnson Ed Garza

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Valverde gave the invocation and led pledges.

CITIZENS TO BE HEARD:

Pamela Hodges – Informed Mayor and Council Members that Lorenzo Nastasi had been awarded the Harriot Ross Individual Lifetime Achievement Award from American Women in Communications.

1. PRESENTATIONS and REPORTS:

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Lorenzo Nastasi gave the highlights of report previously handed out.

- b. Redevelopment Task Force Committee up-date. (Nastasi).

There was no formal update but Lorenzo Nastasi did inform council of a letter drafted for those interested in filling out an RFT application.

- c. Police Department Productivity Report. (Dominguez)

Chief Dominguez went over the highlights of report included in council packets.

- d. Development Services Coordinator Progress Report. (Cardenas)

Becky Cardenas updated council regarding permit and code compliance issues.

- e. Proclamation: Donate Life (Mayor)

Mayor shared her support for Donate Life Texas and that she will be signing the Donate Life Texas Month Proclamation.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of March 8, 2010.
- b. Approval of minutes for Special Meeting of March 25, 2010.
- c. Approval of March 2010 Check Register.
- d. Approval of Financial Report for month of March 2010.
- e. Quarterly Investment Report, 1st Qtr. 2010

MOTION: I make a motion we approve these in their entirety.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

- 3. Consideration and **ACTION** regarding Council Member's, Place 5 appointment to Convention Visitors Bureau Board. (Cass)

MOTION: I recommend Lesi Keffer, General Manager of Howard Johnsons to the CVB board.

Motion by: Councilman Cass Second: Councilman Gillian 5/0/0 PASSED

PUBLIC HEARINGS:

ACTION ITEMS:

- 4. Consideration and **ACTION** to approve agreement with Slay Engineering for Concord Place.

City Administrator addressed this item and went over cost associated with the project. Staff recommendation was to approve contract.

MOTION: I make a motion we approve.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

- 5. Consideration, discussion, and possible **ACTION** regarding selection of firm for implementation of Zoning Code and Master Plan.

MOTION: I make a motion to approve Trey Jacobson with Drenner & Golden.

Motion by: Councilwoman Pohl Second: Councilman Matthies 5/0/0 PASSED

- 6. Consideration and **ACTION** to accept certification of unopposed candidates and adopt an ordinance declaring the May 8, 2010 General Election cancelled.

MOTION: I make a motion to approve.

Motion by: Councilman Matthies Second: Councilman Cass 5/0/0 PASSED

DISCUSSION:

7. Discussion regarding the Balcones Heights business community. (Pohl)

Councilwoman Pohl informed council she has been involved with Balcones Heights CVB and their initiative to create a Visitor Guide. A sample of the Visitor Guide was given to the Mayor and Council Members.

EXECUTIVE SESSION:

RE-CONVENE IN OPEN SESSION:

ADJOURNMENT:

Meeting adjourned at 6:42 p.m.

Submitted by:

**By: Delia Flores
 City Secretary, TRMC**

Minutes approved by City Council: May 10, 2010