

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: October 11, 2010

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian Bennie Cass

Members Absent: none

Sign In Sheet: Damon Mason Roger Lawhead Denise Richter
Troy Mayer Tracy Rees Ron Derrick
Otto Moellering

CALL TO ORDER AND RECORDING OF QUORUM

Mayor de Leon called meeting to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Cass gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

Damon Mason – resident of Balcones Heights had concerns about going to the Fire Station on September 22nd, 2010 for assistance to find there was no one there.

1. PRESENTATIONS and REPORTS:

- a. Presentation of Fire Department employee promotion. (Prince)

Fire Chief came up to present Jeremy Ross with a badge for his promotion to Lieutenant. His daughters were present and helped to pin badge on their Dad.

Item # 4 was addressed before item #1b.

- b. Certificates of Appreciation (Mayor)

Certificates of Appreciation were presented by the Mayor to Public Works employees Eddie Hill and Ray Mackey.

- c. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Mr. Nastasi came up to give the highlights of report previously handed out.

- d. Redevelopment Task Force Committee up-date. (Nastasi)

Mr. Nastasi also gave highlights of this report that was previously handed out.

- e. Police Department Productivity Report. (Dominguez)

Police Chief came up and gave highlights of report previously handed out.

- f. Development Services Coordinator Progress Report. (Cardenas)

Becky Cardenas gave her report and stated Office Depot will be opening soon and Peter Pipers is coming to Balcones Heights.

2. CONSENT AGENDA ITEMS:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of September 13, 2010.
- b. Approval of the September 2010 Check Register.
- c. 4th Qtr. 2010 Investment Report

MOTION: I make a motion we approve all together.

Motion by: Councilman Gillian Second: Councilman Valverde 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

- 3. Consideration and **ACTION** regarding Council Member's, Place 5 appointment to Convention Visitors Bureau Board. (Cass)

Councilman Cass recommended to consider Ms. Harris be appointed to Convention Visitors Bureau.

MOTION: I make a motion that we accept the appointment of Ms. Harris to CVB.

Motion by: Councilman Gillian Second: Councilwoman Pohl5/0/0 PASSED

PUBLIC HEARINGS:

ACTION ITEMS:

Item #4 was addressed before item #1b.

4. Consideration and **ACTION** on community effort led by Mrs. Tracy Rees, a resident of Balcones Heights, to display American Flag on national holidays. (Gillian/Rees)

Councilman Gillian made a few comments before Mrs. Rees came up to speak. Tracy Rees came to explain the program and stated her efforts are to show support to all those in the military, veterans, and their families.

MOTION: I would like to make a motion that we approve the effort Mrs. Rees is going to take on and that we pursue permission or authorization from CPS.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

5. Consideration and **ACTION** regarding bid proposal for EMS service. (Prince/Griffin)

Fire Chief went over the four options of the only bid proposal submitted by Acadian. Fire Committee recommendation was for option three.

MOTION: To authorize negotiation with Acadian and hopefully bring back to next meeting the final agreement.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

6. Consideration and **ACTION** to approve the sale of three police department vehicles to the City of Poteet. (Dominguez)

Chief of Police Dominguez recommended selling three of the police vehicles to the City of Poteet for \$1,000.00 each.

MOTION: I make a motion we approve.

Motion by: Councilman Matthies Second: Councilman Valverde 5/0/0 PASSED

7. Consideration and **ACTION** to approve holiday schedule according to the 2010-2011 fiscal year operating budget.

MOTION: Motion we approve the schedule.

Motion by: Councilman Gillian Second: Councilman Valverde 5/0/0 PASSED

WORKSHOP:

DISCUSSION ITEMS:

8. Discussion regarding the creation of an ordinance to prohibit electronic messaging while operating a motor vehicle. (Gillian)

Councilman Gillian wanted to bring this up and discuss if our city would like to follow San Antonio and other cities that are doing the same. City Attorney will review and look into more options.

EXECUTIVE SESSION: (6:51p.m.)

9. Discussion pursuant to Section 551.074 (Personnel) of the Texas Government Code to discuss the position of City Administrator.

10. Discussion pursuant to Section 551.074 (Personnel) of the Texas Government Code to discuss the position of Municipal Court Prosecutor.

RE-CONVENE IN OPEN SESSION: (7:45 p.m.)

11. Council may take **ACTION** regarding items 9 and 10 discussed during executive session.

ITEM #10 MOTION: I would like to make a motion that we obtain the services of Lisa Gonzales of the firm of Davidson and Troilo as the Municipal Prosecutor and that we agree to the flat rate.

Motion by: Councilwoman Pohl Second: Councilman Gillian 5/0/0 PASSED

ITEM #9 MOTION: I make a motion that we authorize the City Attorney to negotiate with the preferred candidate for City Administrator.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

ADJOURNMENT:

Meeting adjourned at 7:48 p.m.

Submitted by:

DELIA FLORES
City Secretary, TRMC

Minutes approved by Council on November 8, 2010.