

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: February 8, 2010

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian Bennie Cass

Members Absent: none

SIGN IN SHEET: Damon Mason Henry Hannasch Pamela Hodges
Gary Martin Otto Moellering

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Mayor Suzanne de Leon gave the invocation and led the pledges.

CITIZENS TO BE HEARD:

Damon Mason – regarding Police traffic stop on February 4, 2010.

1. PRESENTATIONS and REPORTS:

- a. Presentation by Nancy Vaughn on audit report for the 2008-09 Fiscal Year.
Nancy Vaughn and Kim Roach came up to point out the highlights of the audit.
- b. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)
Lorenzo Nastasi mentioned highlights of report.
- c. Redevelopment Task Force Committee up-date. (Nastasi)
Lorenzo Nastasi gave the up-date on highlights of report.
- d. Police Department productivity report. (Dominguez)
Chief of Police Henry Dominguez gave an update on Police Department activity.
- e. Development Services Coordinator Progress Report. (Cardenas)

Becky Cardenas came up and gave council an update regarding permits and code violations.

- f. Quarterly Investment/Financial Update. (Pate, Griffin)

An update on city's finances was given by Sean Pate and Yvonne Griffin.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of January 11, 2010.
- b. Approval of January 2010 Check Register.
- c. Approval of Financial Report for month of January 2010.
- d. Investment Inventory Report ending December 31, 2009.

MOTION: I make a motion that we approve minutes, check register, financial and investment report.

Motion by: Linda Pohl Second: Lamar Gillian 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

ACTION ITEMS:

- 3. Consideration and **ACTION** for Redevelopment Task Force recommendations. (Nastasi)

Lorenzo Nastasi went over the RTF's recommendations which embraced the following three areas: RTF Charge, RTF Membership, and Next Steps.

Councilman Gillian suggested a joint-workshop for City Council/RTF to take recommendations and formalize a plan.

- 4. Consideration and **ACTION** to appoint new members to the Redevelopment Task Force. (Mayor)

Current members: Lorenzo Nastasi, Pamela Hodges, Madeline Slay, Jim Dublin and Sean Pate as ex-officio.

Recommendations: Angela Dipaolo, Dr. Mike Becker, Vicki Watkins, and Helen Butler Nicholson

MOTION: I make a motion we provide these four names, Angela Dipaolo, Dr. Mike Becker, Vicki Watkins, and Helen Butler Nicholson all who have said they will serve to the Mayor but we need to take a look at qualifications and criteria that is established and for Lorenzo Nastasi to come back and inform council.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

Item 6 was addressed before item 5.

- 5. Consideration and **ACTION** regarding submission of Request for Qualifications (RFQ) from engineering firms for Concord Place Street Project and recommendation from Engineering Committee on selection. (Pate)

City Administrator gave council Engineering Committee's recommendation to award contract to Slay Engineering based on past performance, familiarity with drainage street issues, dedicated response time and time they can provide for daily observations and reports.

MOTION: I make a motion we approve the recommendation of the Engineering Committee (to award contract to Slay Engineering).

Motion by: Councilman Gillian Second: Councilman Cass 5/0/0 PASSED

Councilman Gillian recommended a summary be given to Council in the future and not all the information submitted by firms.

6. Consideration and **ACTION** to approve the city logo and letterhead to be used by all departments. (Nastasi)

MOTION: I make a motion we as the council accept the concept of the new seal and all the minor details be ironed out by staff.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

7. Consideration and **ACTION** to expand number of part time dispatchers from three to six at no additional expense. (Dominguez)

Chief of Police came up to speak on this item. He asked to expand part-time dispatchers to six in order to have a bigger pool to choose from and minimize overtime.

MOTION: I make a motion we authorize part-time dispatchers to be staffed from three to six at no additional expense.

Motion by: Councilman Gillian Second: Councilman Pohl 5/0/0 PASSED

8. Consideration and **ACTION** regarding the .10 state cost increase on all moving violations. (Flores)

MOTION: I make a motion to approve. (to increase fines to total whole dollar amounts)

Motion by: Councilman Matthies Second: Councilman Gill 5/0/0 PASSED

DISCUSSION:

9. Discussion and update on Woodlawn Creek Channel. (Pate)

City Administrator gave council copies of minutes from Slay Engineering on meetings with San Antonio River Authority and Bexar County. He gave an update on present and past drainage problems. He went over other handouts given to council relating to drainage and retaining wall.

EXECUTIVE SESSION: 8:00 p.m.

10. Discussion pursuant to Section 551.074, of the Texas Government Code, to consider employee evaluation for City Administrator Sean Pate.

RE-CONVENE IN OPEN SESSION: 8:33 p.m.

11. Council may take **ACTION** regarding discussion of City Administrator's evaluation during Executive Session.

MOTION: I make a motion we accept Mayor's performance appraisal for City Administrator as presented.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

ADJOURNMENT:

Meeting adjourned at 8:35 p.m.

Submitted by:

Delia Flores
City Secretary, TRMC

Approved by City Council: March 8, 2010