

The City of Balcones Heights
Special City Council Meeting
4522 Fredericksburg Rd. (Norris Conference Center)
Balcones Heights, Texas 78201

MINUTES

DATE: August 16, 2010

TIME: 2:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Linda Pohl Lamar Gillian
Bennie Cass Miguel Valverde

Members Absent: None

Sign In Sheet: Lorenzo Nastasi

I. Call to Order and Recording of Quorum

Mayor called meeting to order and quorum was present.

II. Invocation and Pledge's of Allegiance to the U. S. A and Texas Flag's

City Councilman Cass gave the invocation and led the pledges.

III. Citizens to be Heard:

There were no citizens to be heard.

IV. Business Items:

1. Consideration and ACTION to approve CDBG Intergovernmental Cooperative Agreement between Bexar County and the City of Balcones Heights for the reconstruction of Concord.

City Administrator stated the City Attorney had already reviewed the agreement and recommended approval.

MOTION: I make a motion that we approve this agreement.

Motion by: Councilwoman Pohl Second: Councilman Gillian 5/0/0 PASSED

2. Consideration and **ACTION** to accept City Administrator's letter of resignation.

MOTION: I make a motion we accept it.

Motion by: Councilwoman Pohl Second: Councilman Valverde 4/1/0 PASSED

Councilman Gillian – Nay Vote

3. Consideration and ACTION regarding the recruitment of a new City Administrator.

City Administrator Sean Pate gave his suggestions and recommendations as to the process of selecting a new City Administrator.

Recommendation was made to put together a hiring committee consisting of two Council Members, staff person, and possibly some of our current consultants.

Hiring Committee: Councilman Matthies, Councilwoman Pohl, Police Chief, Fire Chief, RTF Chairman, Finance Director and possibly consultants

MOTION: I make a motion to have staff post the job listing and form committee based on recommendations.

Motion by: Councilwoman Pohl Second: Councilman Cass 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 2:25 p.m.

Submitted by:

Delia Flores
City Secretary

Minutes approved by City Council on September 13, 2010.