

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

DATE: January 10, 2011

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)  
Miguel Valverde Linda Pohl  
Lamar Gillian Bennie Cass

Members Absent: None

Sign In Sheet: Otto Moellering Roger Lawhead HJ Hannasch

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor de Leon gave the invocation and led pledges.

***PUBLIC COMMENT PERIOD***

Otto Moellering – resident of Balcones Heights. He spoke of recent break ins in his neighborhood and would like to be informed of when Police monitor streets.

Henry Hannasch – Resident of Balcones Heights. He came to ask about St. Gregory's Church sidewalk on Dewhurst for handicap. This subject was on agenda therefore, Mr. Hannasch waited for that item to be discussed and was satisfied with the outcome.

**1. PRESENTATIONS and REPORTS:**

a. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Mr. Nastasi came up and gave highlights of report.

b. Redevelopment Task Force Committee (RTF) update. (Nastasi)

There was not a report for RTF.

c. Presentation of Certificates of Appreciation. (Dominguez)

Certificates of Appreciation were given by the Chief of Police to Alice Colunga, Toni Soto, Salvador Onofre, and Victor Mata for volunteer work and the success of the 2010 National Night Out, Halloween Event, and Blue Marshall Toy Drive.

Chief of Police also informed Council that Victor Mata will be the K-9 Police Officer and introduced Elmo the dog.

The Balcones Heights Police Officer's Association also recognized Alice Colunga, Toni Soto, Council Member Lamar Gillian, Council Member Linda Pohl, and Chief of Police Henry Dominguez.

## **2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of December 13, 2010.
- b. Approval of the December 2010 Check Register.
- c. Approval of Financial Report for month of December 2010.
- d. Quarterly Investment Report, 4th Qtr. 2010.
- e. Police Department Productivity Report.
- f. Fire Department Report.
- g. Development Services Coordinator Progress Report.

MOTION: I make a motion that we accept them in its entirety.

Motion by: Councilwoman Pohl      Second: Councilman Valverde      5/0/0    PASSED

## **BOARD AND COMMISSION APPOINTMENTS:**

### **PUBLIC HEARINGS:**

### **ACTION ITEMS:**

Item 6 was addressed before Item 3.

3. Consideration and **ACTION** to renew consulting services agreement with Walter Serna. (Nastasi)

Mr. Nastasi came up to inform council that the previous contract with Mr. Serna expired and a new contract needs to be approved in order to continue his valuable services.

MOTION: I make a motion that we approve continuing.

Motion by: Councilwoman Pohl      Second: Councilman Valverde      5/0/0    PASSED

4. Consideration and **ACTION** to approve of the Mayor entering into an agreement with City Public Service for the installation of American Flags for display on utility poles. (Buckert)

City Administrator informed council the only cost for this agreement will be the \$35.00 for a waiver of subrogation for workers compensation.

MOTION: I make a motion that we approve the CPS banners agreement.

Motion by: Councilwoman Pohl      Second: Councilman Matthies      5/0/0    PASSED

5. Consideration and **ACTION** to approve an increase of \$50.00 for each additional variance request submitted on one application. (Buckert, Cardenas)

City Administrator informed council that she did a survey of what other cities our size charged for their variances and proposed a fee structure change and in addition a new variance application that will streamline the process better.

MOTION: I make a motion we approve this new application and fee change.

Motion by: Councilman Gillian      Second: Councilwoman Pohl      5/0/0    PASSED

Item 6 was addressed before Item 3.

6. Consideration and **ACTION** to adopt an ordinance amending the Child Safety Fund in budget dated September 13<sup>th</sup>, 2010. (Griffin)

Finance Director came up to inform council that the purpose for this amendment is to repair sidewalks at St. Gregory's Church and for the fire dog costume the Fire Department will use at various events.

MOTION: I make a motion to approve the amendment.

Motion by: Councilman Gillian      Second: Councilman Matthies      5/0/0    PASSED

7. Consideration and **ACTION** to adopt a resolution ordering a General Election to be held jointly with Bexar County on May 14, 2011. (Flores)

MOTION: I make a motion that we adopt the resolution.

Motion by: Councilwoman Pohl      Second: Councilman Valverde      5/0/0    PASSED

**WORKSHOP:**

**DISCUSSION ITEMS:**

**EXECUTIVE SESSION:**

**RE-CONVENE IN OPEN SESSION:**

**ADJOURNMENT:**

Meeting adjourned at 6:32 p.m.

**Submitted by:**

**DELIA FLORES  
City Secretary, TRMC**

**Minutes approved by City Council – February 14, 2011**