

The City of Balcones Heights
Special City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: January 20, 2011

TIME: 3:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian (4:08 p.m.) Bennie Cass

Members Absent: none

Sign In Sheet: Helen Nicholson Jack Nicholson Madeline Slay
Jacob Roan

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Cass gave the invocation and led pledges.

Mayor de Leon allowed citizens to be heard at this time.

Helen Nicholson – Property Owner - Concerns with new zoning regulations

Jacob Roan – Business Owner – Concerns with zoning regulations

WORKSHOP:

Mayor de Leon asked Councilman Valverde, who requested the workshop take place, to state his questions and concerns.

1. Discuss role of Planning & Zoning Commission and relations with other City functions;
2. Discuss role of Board of Adjustment and possible future appointments;
3. Discuss internal communications issues
4. Discuss methods of follow up with staff, Council, other Boards and Commissions;
5. Address any internal conflicts among the above-listed groups.

WORKSHOP SUMMARY:

- Internal Communications Issues (i.e. Snap Program)
- Goal – Bring up issues, discuss, and work on solutions

- Follow up procedures
- Code ordinance updates
- Personality conflicts
- Informal After Action Report
- Planning and Zoning Commission in relation to other city functions
- Board of Adjustments and future appointments

ADJOURNMENT:

Meeting adjourned at 4:20 p.m.

Submitted by:

**DELIA FLORES
City Secretary, TRMC**

Minutes approved by City Council – February 14, 2011