

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

DATE: May 9, 2011

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
Miguel Valverde Linda Pohl
Lamar Gillian Bennie Cass

Members Absent: None

Sign In Sheet: Henry Hannasch Roger Lawhead Arnold & Elisa Muniz
Lili Cruz Charles White Art Elizondo
Roland Mena

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilwoman Linda Pohl gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

June Davis – resident of Balcones Heights had two concerns. The first concern was stray dogs. The second concern was electrical work done at her house without inspection.

1. PRESENTATIONS and REPORTS:

Item 1f was addressed before 1a.

a. Convention & Visitors Bureau Report, including Norris Conference Center updates. (Nastasi)

Mr. Nastasi mentioned he handed out a flyer for the Jazz Festival before meeting. He introduced Miss Balcones Heights, Cheryl Sinclair who will be the city's representative at the Miss Texas USA pageant in Houston, Texas. Mr. Nastasi then gave the highlights of his report.

b. Redevelopment Task Force Committee update. (Nastasi)

Mr. Nastasi did not submit a written report but mentioned that there was a CFRED meeting on April 27, 2011.

c. Police Department Productivity Report. (Dominguez)

Police Chief Dominguez came up and gave the Police Department and Safety Camera Report.

d. Fire Department Report. (Prince)

Fire Chief Prince came up and gave the Fire Department activity report.

e. Development Services Coordinator Progress Report. (Cardenas)

Ms. Cardenas updated council with permits and work being done in the city.

f. Recognition and presentation of certificates of appreciation. (Mayor)

Police Chief Dominguez informed council of an e-mail received recognizing Police Officer Karen Switzer and Sergeant Eddie Hill's professionalism in dealing with a call made at Jim's Restaurant. Mayor de Leon presented certificates of appreciation to both of them.

2. **CONSENT AGENDA ITEMS:**

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. **All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon.** The remaining items will be adopted by one motion and vote of the City Council:

- a. Approval of minutes for Regular Meeting of April 11, 2011.
- b. Approval of the April 2011 Check Register.
- c. Approval of Financial Report for month of April 2011.

MOTION: I make a motion that we approve these in their entirety.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

ACTION ITEMS:

3. Consideration and **ACTION** to approve a service agreement with Time Warner Cable to upgrade Internet Service. (Griffin)

Finance Director came up to explain why the upgrade was needed and mentioned she has been working with Steve Meinecke who works on our computers.

MOTION: I make a motion to approve the new contract.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

4. Consideration and **ACTION** to approve changing the website email vendor. (Griffin)

Finance Director stated that some of the advantages to this will be more web space, we will be able to issue 1500 e-mail addresses as opposed to 50, user friendly and upgrade added for growth in the future, i.e. blog, guestbook, etc.

MOTION: So move. (to approve changing website email vendor)

Motion by: Councilman Valverde Second: Councilman Gillian 5/0/0 PASSED

5. Consideration and **ACTION** to approve a merchant application and agreement with ETS for credit card services. (Griffin)

Finance Director stated new merchant application will be less expensive and is compatible with the Municipal Court Software.

MOTION: I make a motion we approve this contract.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

6. Consideration and **ACTION** to approve a property transfer agreement between the City of San Antonio and the City of Balcones Heights. (Prince)

Fire Chief informed council that this will enable them to have direct communication with the City of San Antonio.

MOTION: I make a motion to approve.

Motion by: Councilman Matthies Second: Councilman Valverde 5/0/0 PASSED

7. Consideration and **ACTION** to authorize a cancellation letter be sent to the impound online-auction. (Dominguez/Garza)

Police Chief stated the cancellation recommendation was due to the online auction not giving the results that were expected.

MOTION: I make a motion that we authorize the cancellation.

Motion by: Councilwoman Pohl Second: Councilman Valverde 5/0/0 PASSED

8. Consideration and **ACTION** to approve a service agreement with Xerox to upgrade copier. (Griffin)

Finance Director informed council an upgrade was needed because the copier leased for court and the 1st floor offices had performance issues.

MOTION: I make a motion that we upgrade the court Xerox machine.

Motion by: Councilwoman Pohl Second: Councilman Matthies 5/0/0 PASSED

9. Consideration and **ACTION** to adopt a resolution to use CIED funds for the Concord project. (Buckert)

This item was called by Mayor because there was not enough information.

10. Consideration and **ACTION** to approve a City Public Service (CPS) franchise agreement. (Buckert)

This item was called by Mayor because there was not enough information.

WORKSHOP:

DISCUSSION ITEMS:

Item 12 was addressed before Item 11.

11. Update and discussion regarding legislative update. (Garza)

City Attorney spoke on HB 887 that would take away the city's ability to deny someone to be able to get their vehicle registration if they have a safety camera ticket. There would be no incentive for people to pay tickets.

EXECUTIVE SESSION: 6:48 p.m.

12. Discussion pursuant to Section 551.071 of the Texas Government Code (Attorney-Client Consultation) to discuss the enforcement of certain zoning provisions within single family zoned areas. (Buckert)

RE-CONVENE IN OPEN SESSION: 7:25 p.m.

Mayor invited Lily Cruz to speak in regards to the issue on single family zoned areas.

Direction was given to staff to meet with Planning and Zoning to redefine the definition of family.

A request was made that the hiring of two firefighters be put back on the agenda at the next meeting.

Mayor recognized Councilman Cass for his service to the city as City Council Member.

ADJOURNMENT:

Meeting adjourned at 7:39 p.m.

Submitted by:

Delia Flores
City Secretary, TRMC

Minutes approved by City Council on June 13, 2011.