

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: July 11, 2011

TIME: 6:00 p.m.

Members Present: Suzanne de Leon (Mayor) Charles Matthies (Mayor Pro Tem)
 Miguel Valderde Linda Pohl
 Lamar Gillian Charles White

Members Absent: None

Sign in Sheet: Dean Nelson

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum is present.

Invocation and Pledges of Allegiance to the U. S. A. and Texas Flags

Councilman Gillian gave the invocation and led pledges.

Public Comment Period

Damon Mason - Concerned with what will be done about abandoned business buildings.

City Administrator stated that because air conditioner is out of order the presentations and reports will not be given unless by department heads unless there are any questions. Reports were given to city council members in their packets.

1. PRESENTATIONS and REPORTS:

- a. Convention & Visitors Bureau Report, including Norris Conference Center updates.
(Nastasi)

Mr. Nastasi came up to answer Councilwoman Pohl's question about the duration of the museums in the mall.

- b. Police Department Report. (Dominguez)
- c. Fire Department Report. (Prince)
- d. Development Services Coordinator Report. (Cardenas)

2. Consent Agenda Items:

- a. Approval of minutes for Regular Meeting of June 13, 2011.
- b. Approval of the June 2011 Check Register.
- c. Approval of Financial Report for month of June 2011.
- d. Quarterly Investment Report.

Councilman Gillian had a question on cash register and requested that any expenses associated with Miss Texas U.S.A. pageant be brought to council before approved.

MOTION: I would like to make a motion to approve in it's entirety.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS:

3. Consideration and **ACTION** to approve Appointment # 5 to the Planning and Zoning Commission. (Mayor)

Mayor de Leon made a recommendation for Jack Burton to be nominated for this appointment.

MOTION: I make a motion we approve Jack Burton for this position.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

4. Consideration and **ACTION** to approve Appointment Alternate to the Planning and Zoning Commission. (Mayor) (same attachment as Item #3)

Mayor de Leon made a recommendation for Hilda Herrera to be nominated for Alternate.

MOTION: I would like to make a motion to appoint Ms. Herrera as an Alternate.

Motion by: Councilwoman Pohl Second: Councilman White 5/0/0 PASSED

5. Consideration and **ACTION** regarding Council Member's Place 2 appointment to the Convention and Visitors Bureau Board. (Pohl)

MOTION: I would like to make a motion that we reappoint Denise Bush for the CVB term.

Motion by: Councilwoman Pohl Second: Councilman Matthies 5/0/0 PASSED

Mayor made mention that City Attorney arrived at 6:03 p.m.

PUBLIC HEARINGS: (Public Hearing opened at 6:12 p.m.)

6. Council will conduct a **PUBLIC HEARING** for the Balcones Heights Crime Control & Prevention District's proposed annual operating budget for the period of October 1, 2011 through September 30, 2012.

No one came up to speak.

Public Hearing closed at 6:13 p.m.

ACTION ITEMS:

7. Consideration and **ACTION** to approve an agreement with Armstrong, Vaughan & Associates, P.C. to provide audit services for fiscal year ending September 30, 2011. (Griffin)

Finance Director came up to recommend the city keep the same firm and request that they switch auditors between their two existing teams.

MOTION: I make a motion to approve.

Motion by: Councilman White Second: Councilman Gillian 5/0/0 PASSED

8. Consideration and **ACTION** to adopt a Resolution approving FY 2011/12 Balcones Heights Crime Control & Prevention District Budget.

MOTION: I make a motion we approve the budget.

Motion by: Councilman Gillian Second: Councilman Matthies 5/0/0 PASSED

9. Consideration and **ACTION** to adopt ordinance amending budget dated September 13, 2011. (Griffin)

Finance Director stated this budget amendment was the follow up for the approval of the two firefighters at the last council meeting.

MOTION: I make a motion we approve.
(Correction: amending budget dated September 13, 2010)

Motion by: Councilwoman Pohl Second: Councilman Valverde 5/0/0 PASSED

10. Consideration and **ACTION** to adopt ordinance amending Code Book of Ordinances, Section 70.04: Operation of Trucks Over Certain Load Capacity on Certain Streets. (Valverde)

Councilman Valverde stated the only change was to increase from one half ton to one ton.

MOTION: I make a motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Pohl 5/0/0 PASSED

11. Consideration and possible action or recommendation on a resolution for consideration at the 2011 TML Annual Conference.

No Action.

WORKSHOP:

12. Consideration and **ACTION** to set a date for budget workshop meeting. (Griffin)

Recommendation was made to have meeting one hour before next council meeting.

MOTION: I make a motion that we set budget meeting one hour prior to next council meeting.

Motion by: Councilwoman Pohl Second: Councilman Valverde 5/0/0 PASSED

DISCUSSION ITEMS:

13. Discussion on understanding S.B. 100 regarding election dates and what direction city may take. (Garza)

City Attorney explained S.B. 100 regarding election dates and gave city some of the options they have.

EXECUTIVE SESSION:

RE-CONVENE IN OPEN SESSION:

Adjournment:

Meeting adjourned at 6:38 p.m.

Submitted by:

DELIA FLORES
City Secretary, TRMC

Minutes were approved by City Council at the regular city council meeting on August 8, 2011.