

NOTE: Notice is hereby given that there may be a quorum of The City of Balcones Heights City Council Members. There will be no formal action taken by city council members.

**NOTICE OF MEETING OF THE
City of Balcones Heights
PLANNING AND ZONING COMMISSION**

AGENDA

Notice is hereby given that a meeting of the Planning and Zoning Commission of the City of Balcones Heights, Bexar County, Texas will be held **Tuesday, February 16, 2016 at 6:00 p.m.**, at the Justice Center, located at 3300 Hillcrest Drive, Balcones Heights, Texas, at which time the following subjects will be discussed, to-wit:

I. CALL TO ORDER AND RECORDING OF QUORUM:

II. APPROVAL OF MINUTES:

Minutes – September 16, 2015

III. BUSINESS ITEMS:

1. Discussion on regulating lot coverage (buildings, structures, above ground pools)
2. Discussion on regulating donation drop boxes.

IV. CITIZENS TO BE HEARD:

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body *so long as that topic is not on the agenda for this meeting*. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no action may take place and no discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

V. ADJOURNMENT:

The Balcones Heights Planning and Zoning Commission reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Balcones Heights Planning and Zoning commission meeting is available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 ext. 236 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201.

**DELIA FLORES, TRMC
City Secretary**

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City of Balcones Heights
PLANNING AND ZONING COMMISSION

AGENDA

Notice is hereby given that a meeting of the Planning and Zoning Commission of the City of Balcones Heights, Bexar County, Texas will be held at 7:00 p.m. on September 16, 2015 at the Justice Center located at 3300 Hillcrest Drive, Balcones Heights, Texas at which time the following subjects will be discussed, to-wit:

I. CALL TO ORDER AND RECORDING OF QUORUM:

II. APPROVAL OF MINUTES:

Minutes - September 16, 2015

III. BUSINESS ITEMS:

1. Discussion on regulating lot coverage (buildings, structures, above ground pools)
2. Discussion on regulating donation drop boxes.

IV. CITIZENS TO BE HEARD:

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when their item is called for discussion. During the Citizens to be Heard section no action may take place and no discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

V. ADJOURNMENT:

The Planning and Zoning Commission will be held in session on September 16, 2015 at 7:00 p.m. at the Justice Center located at 3300 Hillcrest Drive, Balcones Heights, Bexar County, Texas. The meeting will be open to the public and anyone wishing to speak on a topic related to the agenda should register in advance. Registration information is available at the City of Balcones Heights website at www.balconesheights.org or by calling 214-345-1234.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING:

The City of Balcones Heights is committed to providing assistance to all persons regardless of their ability to attend the meeting. If you need assistance, please contact the City of Balcones Heights at 214-345-1234 or email at info@balconesheights.org at least 48 hours prior to the meeting. Please note that the City of Balcones Heights is not responsible for providing transportation to the meeting.

DEBRA FLORES, JPMCO
City Secretary

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I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at the City of Balcones Heights, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **February 12, 2016, 4:30 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.